

CLEARFIELD CITY COUNCIL MEETING MINUTES
7:00 P.M. REGULAR SESSION
August 14, 2012

PRESIDING:	Don Wood	Mayor
PRESENT:	Kent Bush Kathryn Murray Mike LeBaron Mark Shepherd Bruce Young	Councilmember Councilmember Councilmember Councilmember Councilmember
STAFF PRESENT:	Adam Lenhard JJ Allen Brian Brower Scott Hodge Valerie Claussen Eric Howes Greg Krusi Nancy Dean	City Manager Assistant City Manager City Attorney Public Works Director Development Services Manager Community Services Director Police Chief City Recorder
EXCUSED:	Kim Read	Deputy City Recorder

VISITORS: Austin Backman, Chris Bateman

Mayor Wood informed the citizens present that if they would like to comment during the Public Hearings or Citizen Comments there were forms to fill out by the door.

Councilmember Shepherd conducted the Opening Ceremony.

APPROVAL OF THE MINUTES FROM THE MARCH 28, 2012 WORK SESSION, MAY 8, 2012 WORK SESSION, MAY 22, 2012 WORK SESSION, MAY 24, 2012 WORK SESSION, JUNE 5, 2012 WORK SESSION, JUNE 19, 2012 WORK SESSION, JUNE 28, 2012 SPECIAL SESSION, JULY 10, 2012 WORK SESSION, JULY 10, 2012 REGULAR SESSION AND THE JULY 17, 2012 WORK SESSION

Councilmember Young moved to approve the minutes from the March 28, 2012 work session, May 8, 2012 work session, May 22, 2012 work session, May 24, 2012 work session, June 5, 2012 work session, June 19, 2012 work session, June 23, 2012 special session, July 10, 2012 work session, July 10, 2012 regular session and the July 17, 2012 work session, as written, seconded by Councilmember Murray. The motion carried upon the following vote: Voting AYE – Councilmembers Bush, LeBaron, Murray, Shepherd and Young. Voting NO – None.

PUBLIC HEARING TO RECEIVE COMMENT ON AMENDING TITLE 11, CHAPTER 3 –
DEFINITION OF THE TERM “FAMILY”

The proposed amendment to the definition of the term “family” would bring City ordinance in line with recent changes to State Statute. The Planning Commission reviewed the amendment and recommended approval.

Adam Lenhard, City Manager, explained the term “family” had particular meaning when addressing land use. He stated the term changed over the last few years and State statute defined the term which provided for up to three unrelated persons living in a household. He explained the City’s current ordinance stipulated up to two unrelated persons and this ordinance change would bring the City’s ordinance in compliance with State statute.

Mayor Wood declared the public hearing open at 7:08 p.m.

Mayor Wood asked for public comments.

There were no public comments.

Councilmember Shepherd moved to close the public hearing at 7:09 p.m., seconded by Councilmember LeBaron. The motion carried upon the following vote: Voting AYE – Councilmembers Bush, LeBaron, Murray, Shepherd and Young. Voting NO – None.

PUBLIC HEARING TO RECEIVE COMMENT ON AMENDING TITLE 11, CHAPTER 1 –
LAND USE APPEALS

Brian Brower, City Attorney, reported the Planning Commission had no recommendation for the Council. He explained the Public Hearing had been noticed to take place during the City Council meeting and it was his recommendation to open and close the public hearing. He emphasized no action was needed at this time.

Mayor Wood declared the public hearing open at 7:09 p.m.

Mayor Wood asked for public comments.

There were no public comments.

Councilmember Shepherd moved to close the public hearing at 7:10 p.m., seconded by Councilmember LeBaron. The motion carried upon the following vote: Voting AYE – Councilmembers Bush, LeBaron, Murray, Shepherd and Young. Voting NO – None.

SCHEDULED ITEMS

CITIZEN COMMENTS

There were no citizen comments.

APPROVAL OF ORDINANCE 2012-07 AMENDING TITLE 11, CHAPTER 3 – DEFINITION OF THE TERM “FAMILY”

The proposed amendment to the definition of the term “family” would bring City ordinance in line with recent changes to State statute. The Planning Commission reviewed the amendment and recommended approval.

Councilmember LeBaron moved to approve Ordinance 2012-07 amending Title 11, Chapter 3 – Definition of the term “family” and authorize the Mayor’s signature to any necessary documents, seconded by Councilmember Young. The motion carried upon the following vote: Voting AYE – Councilmembers Bush, LeBaron, Murray, Shepherd and Young. Voting NO – None.

CONSENT ITEMS

APPROVAL OF RESOLUTION 2012R-14 AMENDING THE VISION 2020 STRATEGIC PLAN

After adoption of the Vision 2020 Strategic Plan in January of 2010, City staff completed and implemented some of the identified tactics and strategies. After reviewing the document during a work session, the City Council was prepared to approve amendments to the strategic plan.

APPROVAL OF THE REVISED CULINARY WATER CAPITAL FACILITIES PLAN

The existing Culinary Water Capital Facilities Plan was adopted by the City in October 2008. The intent of the Water Capital Facilities Plan was to assist the City in planning, prioritizing and identifying funding sources to make capital improvements to the City’s culinary water system. The Water Capital Facilities Plan was a City-wide report identifying construction and/or replacement/upgrade of any inadequate water facilities. It provided cost estimates, a general construction time table schedule and possible funding sources for the implementation, upgrade and replacement of the identified culinary water capital improvements.

APPROVAL OF THE AWARD OF BID FOR STREET STRIPING

The City received bids from three contractors to provide services for all striping and markings on the City’s roadways. Public works staff reviewed the bids and recommended awarding the bid to Interstate Barricades with a bid amount of \$18,616.50.

APPROVAL OF THE AWARD OF BID TO CRAYTHORNE INC. FOR THE UNIVERSITY PARK BOULEVARD ROADWAY IMPROVEMENT PROJECT

Bids were received from seven construction companies for the University Park Boulevard Roadway Improvement Project. The project would construct a waterline in University Park Boulevard from 1100 South to 1450 South and installs curb, gutter and sidewalk on the west side of University Park Boulevard from the south side of the canal to 1450 South. City engineers reviewed the bids and recommended Craythorne Inc. as the lowest responsible bidder with a bid amount of \$255,195.35 with engineering fees and contingency of \$55,804.65 for a total project cost of \$311,000.

APPROVAL OF THE AWARD OF BID TO ADVANCED PAVING AND CONSTRUCTION FOR THE 1000 WEST STREET CURB AND GUTTER IMPROVEMENT PROJECT

Bids were received from six construction companies for the 1000 West Street Curb and Gutter Improvement Project. The project constructed curb and gutter on the east of 1000 West Street from 700 South to 650 South. City engineers reviewed the bids and recommended Advanced Paving and Construction as the lowest responsible bidder with a bid amount of \$47,774 with engineering fees and contingency of \$19,226 for a total project cost of \$67,000.

APPROVAL OF RESOLUTION 2012R-15 AUTHORIZING AN INTERLOCAL AGREEMENT WITH DAVIS COUNTY AND PARTICIPATING MUNICIPALITIES

State Law authorized the use of "Council of Governments" composed of the county governing body and the mayors of each municipality in the county to assist with the prioritization and application procedures for the use of money allocated to each county through the Local Corridor Preservation fund. This agreement would establish procedures for creation and participation with that body in Davis County.

Mayor Wood pointed out in addition to the elected officials from the participating 15 municipalities and county commissioners to the Council of Governments (COG), there were additional members that were not elected officials. He continued there were some issues brought before the body that excluded the non-elected individuals from participating. This agreement would authorize the participation of only the elected official participation in the Council of Governments (COG). Councilmember Murray inquired why the timeframe of 50 years was designated in the agreement. Brian Brower, City Attorney, responded the law only allowed for 50 years.

Adam Lenhard, City Manager, commented the City was pleased with the number of received bids as well as the bid amounts submitted for the road construction projects. He indicated the City was excited to complete the University Park Boulevard project.

Councilmember Bush asked if the street striping were for a specific project. Scott Hodge, Public Works Director, stated the striping on the roads would be refreshed as well as pedestrian and railroad crossings currently on the roads.

Councilmember Bush inquired about the start dates for the University Park Boulevard project and the 1000 West road project. Mr. Hodge indicated there was not a firm start date for the projects at this time but once the contractors received the notice of awards they would have ten days to submit their bond and insurance documents. He stated a preconstruction meeting would take place during which the start date would be determined. He expressed it would be the City's goal to complete the projects during this construction season.

Mayor Wood asked the Council if there were any items which needed to be removed from the consent agenda. There were no items removed.

Councilmember Shepherd moved to approve the consent agenda items presented by staff as listed above and authorize the Mayor's signature to any necessary documents, seconded by Councilmember LeBaron. The motion carried upon the following vote: Voting AYE – Councilmembers Bush, LeBaron, Murray, Shepherd and Young. Voting NO – None.

COMMUNICATION ITEMS

Mayor Wood – Informed the Council the annual Davis County Gala was quickly approaching and explained the proceeds of the event would benefit a park which would meet the needs of physically challenged children in Syracuse City. He reported invitations had been extended to the five Clearfield elementary school principals and a guest. He indicated he would be attending as a guest of Davis County. He mentioned the City had been complimented on how invitations had been extended in the past for individuals to attend the Gala and other similar events.

Councilmember Bush

1. Reported he had attended the Davis Economic Development luncheon last week in Bountiful and they highlighted its Main Street Redevelopment Project.
2. Informed the Council the Kiwanis breakfast held on August 4, 2012 was successful.

Councilmember LeBaron – nothing to report.

Councilmember Murray – nothing to report.

Councilmember Shepherd – Informed the Council he would be out of town and would not be able to attend the City Council meeting scheduled for Tuesday, September 11, 2012.

Councilmember Young – nothing to report.

STAFF REPORTS

Adam Lenhard, City Manager – informed the Council the City Manager’s report had been emailed to them.

Nancy Dean, City Recorder

1. Informed the Council invitations had been received for them to attend the Utah Legislative Alcohol Policy Summit on Thursday, September 6, 2012, at the Utah Valley Convention Center. She continued it would be an all day event and required a \$25 registration fee. She requested interested individuals let her know and she would complete the registration process for them.
2. She reported there was no work session scheduled for Tuesday, August 21, 2012 and reminded the Council of the regular meeting scheduled for Tuesday, August 28, 2012.

There being no further business to come before the Council in policy session, **Councilmember Bush moved to adjourn the policy session and reconvene in a work session at 7:28 p.m., seconded by Councilmember LeBaron. The motion carried upon the following vote: Voting AYE – Councilmembers Bush, LeBaron, Murray, Shepherd, and Young. Voting NO – None.**

**APPROVED AND ADOPTED
This 28th day of August, 2012**

/s/Don Wood, Mayor

ATTEST:

/s/Nancy R. Dean, City Recorder

I hereby certify that the foregoing represents a true, accurate, and complete record of the Clearfield City Council meeting held Tuesday, August 14, 2012.

/s/Nancy R. Dean, City Recorder