

CLEARFIELD CITY COUNCIL
AGENDA AND SUMMARY REPORT
September 27, 2011 – REGULAR SESSION

City Council Chambers
55 South State Street
Third Floor
Clearfield, Utah

Mission Statement: To provide leadership in advancing core community values; sustain safety, security and health; and provide progressive, caring and effective services. We take pride in building a community where individuals, families and businesses can develop and thrive.

6:00 P.M. WORK SESSION

Planning Commission Interviews
Discussion on Planning Commission Vacancies

7:00 P.M. REGULAR SESSION

CALL TO ORDER:

Mayor Pro Tem Sprague

OPENING CEREMONY:

Youth City Council Member Alex Arave

APPROVAL OF MINUTES:

September 20, 2011 – Regular Session

PRESENTATION:

1. **PRESENTATION TO JACOB N. HOWELL FOR RECOGNITION OF RECEIVING THE RANK OF EAGLE SCOUT**

BACKGROUND: Jacob N. Howell has completed the requirements to receive the rank of Eagle Scout. Mayor Wood and City Council desire to recognize Jacob and acknowledge his achievement.

2. **PRESENTATION TO ALAN WAYNE CHRISTENSON FOR RECOGNITION OF RECEIVING THE RANK OF EAGLE SCOUT**

BACKGROUND: Alan Wayne Christenson has completed the requirements to receive the rank of Eagle Scout. Mayor Wood and City Council desire to recognize Alan and acknowledge his achievement.

3. **PRESENTATION TO BARBARA PERRY FOR HER SERVICE AS A MEMBER OF THE PLANNING COMMISSION**

BACKGROUND: Barbara Perry has served the City as a member of the Planning Commission and recently submitted a letter of resignation. The Mayor and City Council desire to recognize Ms. Perry for her service to the City.

PUBLIC HEARINGS:

4. PUBLIC HEARING TO CONSIDER APPROVAL OF THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) CONSOLIDATED ANNUAL PERFORMANCE EVALUATION REPORT (CAPER)

BACKGROUND: The Council received a copy of the 2011/2012 Community Development Block Grant (CDBG) Consolidated Annual Performance Evaluation Report (CAPER). Citizens were given the opportunity to review the plan in the Community Development Department from September 9, 2011 to September 26, 2011.

RECOMMENDATION: Receive public comment.

5. PUBLIC HEARING TO CONSIDER AMENDMENTS TO THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ONE YEAR ACTION PLANS FOR PROGRAM YEARS 2008/2009, 2009/2010, 2010/2011 AND 2011/2012

BACKGROUND: The proposed amendments to the Community Development Block Grant (CDBG) funds consist of revisions to the City's Down Payment Assistance Program Guidelines. The proposed amendments were available for review from August 9, 2011 to September 9, 2011 in the Community Development Department

RECOMMENDATION: Receive public comment.

6. PUBLIC HEARING FOR ZTA 1105-0010 TO CONSIDER TEXT AMENDMENTS TO CITY CODE TITLE 11, CHAPTER 14, SECTION 5 – PARKING AREA AND PARKING LOT REQUIREMENTS

BACKGROUND: The proposed amendment would make modifications for parking lot landscape screen requirements as found in the City's Land Use Ordinance Title 11, Chapter 14, Section 5 – Parking Area and Parking Lot Requirements. The Planning Commission held a public hearing on September 21, 2011 and recommends approval.

RECOMMENDATION: Receive public comment.

7. PUBLIC HEARING FOR FSP 1108-0005, AN AMENDED FINAL SUBDIVISION PLAT LOCATED IN THE VICINITY OF 709 SOUTH STATE, CLEARFIELD

BACKGROUND: Don Lilyquist, on behalf of Maverik, Inc., is requesting an Amended Final Subdivision Plant to merge and re-subdivide five parcels, approximately 1.465 acres total, into two parcels. The site is located at 709 South State Street (TINs: 12-068-0019 and 12-068-0025) and the property is in the C-2 (Commercial) zoning district. The Planning Commission held a public hearing on September 21, 2011 and recommends approval.

RECOMMENDATION: Receive public comment.

SCHEDULED ITEMS:

8. CITIZEN COMMENTS

9. CONSIDER APPROVAL OF FSP 1108-0005, AN AMENDED SUBDIVISION PLAT LOCATED IN THE VICINITY OF 709 SOUTH STATE, CLEARFIELD

RECOMMENDATION: Approve FSP 1108-0005, an amended Final Subdivision Plat located at approximately 709 South State Street and authorize the Mayor's signature to any necessary documents.

10. CONSIDER APPROVAL OF A SPONSORSHIP FOR THE FALLEN HEROES SCHOLARSHIP FOUNDATION'S WORLD RECORD BASKETBALL GAME

BACKGROUND: Kurt Spencer of the Fallen Heroes Scholarship Fund has approached staff with a request to use one basketball court at the Aquatic Center from December 26, 2011 through December 30, 2011. The event would present an attempt to set the world's record for the longest continuous basketball game and to raise awareness and money for the Fallen Heroes Scholarship Foundation. The Foundation is requesting that the Council consider a reduced rental fee for the use of the facility.

RECOMMENDATION: Consider the sponsorship.

11. CONSIDER APPROVAL OF A PLANNING COMMISSION APPOINTMENT

BACKGROUND: The Planning Commission has a regular member vacancy that needs to be filled due to a recent resignation. The Council discussed this item during the September 20, 2011 work session.

RECOMMENDATION: Approve Mayor Wood's appointment of Brandon Stanger, a current alternate member of the Planning Commission, to fill the regular member vacancy on the Planning Commission with a term expiring February 2014 and authorize the Mayor's signature to any necessary documents.

12. CONSIDER APPROVAL OF THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) CONSOLIDATED ANNUAL PERFORMANCE EVALUATION REPORT (CAPER)

RECOMMENDATION: Approve the Community Development Block Grant (CDBG) Consolidated Annual Performance Evaluation Report (CAPER) and authorize the Mayor's signature to any necessary documents.

13. CONSIDER APPROVAL OF AMENDMENTS TO THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ONE YEAR ACTION PLANS FOR PROGRAM YEARS 2008/2009, 2009/2010, 2010/2011 AND 2011/2012

RECOMMENDATION: Approve the amendments to the Community Development Block Grant (CDBG) One Year Action Plans for program years 2008/2009, 2009/2010, 2010/2011 and 2011/2012 and authorize the Mayor's signature to any necessary documents.

14. CONSIDER APPROVAL OF ORDINANCE 2011-10 MAKING TEXT AMENDMENTS TO CITY CODE - TITLE 11, CHAPTER 14, SECTION 5 – PARKING AREA AND PARKING LOT REQUIREMENTS

RECOMMENDATION: Approve Ordinance 2011-10 making text amendments to City Code Title 11, Chapter 14, Section 5 – Parking Area and Parking Lot Requirements and authorize the Mayor’s signature to any necessary documents.

15. CONSIDER APPROVAL OF RESOLUTION 2011R-17 REQUESTING THE JUSTICE COURT STANDARDS COMMITTEE RECERTIFY THE CLEARFIELD JUSTICE COURT

BACKGROUND: Utah State law requires the City to recertify its Justice Court every four years. Part of that process includes a resolution of support from the sponsoring governmental entity.

RECOMMENDATION: Approve Resolution 2011R-17 applying for recertification of the Clearfield Justice Court and authorize the Mayor’s signature to any necessary documents.

COMMUNICATION ITEMS:

- Financial Reports
- Mayor’s Report
- City Councils’ Reports
- City Manager’s Report
- Staffs’ Reports

*****COUNCIL MEETING ADJOURN*****

Dated this 22nd day of September, 2011.

/s/Nancy R. Dean, City Recorder

The City of Clearfield, in accordance with the ‘Americans with Disabilities Act’ provides accommodations and auxiliary communicative aids and services for all those citizens needing assistance. Persons requesting these accommodations for City sponsored public meetings, service programs or events should call Nancy Dean at 525-2714, giving her 48-hour notice.