

CLEARFIELD CITY COUNCIL MEETING MINUTES
7:00 P.M. REGULAR SESSION
November 15, 2011

PRESIDING:	Don Wood	Mayor
PRESENT:	Marilyn Fryer	Councilmember
	Kathryn Murray	Councilmember
	Mark Shepherd	Councilmember
	Doyle Sprague	Councilmember
	Bruce Young	Councilmember
STAFF PRESENT:	Adam Lenhard	City Manager
	Brian Brower	City Attorney
	Adam Malan	Police Lieutenant
	Scott Hodge	Public Works Director
	Valerie Claussen	Acting Community Dev. Director
	Eric Howes	Community Services Director
	Bob Wylie	Administrative Services Director
	Nancy Dean	City Recorder
	Kim Read	Deputy City Recorder

VISITORS: Joy Brown – American Legion, J R Michel, Mark Noyce, Rick Baird, Mike LeBaron – Councilmember Elect

Mayor Wood informed the citizens present that if they would like to comment during Citizen Comments there were forms to fill out by the door.

Mayor Wood acknowledged the Boy Scouts in the audience and expressed encouragement in their endeavor of earning their Eagle Scout award.

Youth City Council Mayor Amber Seidel conducted the Opening Ceremony.

APPROVAL OF THE MINUTES FROM THE OCTOBER 11, 2011 WORK SESSION, OCTOBER 25, 2011 WORK SESSION A, OCTOBER 25, 2011 WORK SESSION B AND THE OCTOBER 25, 2011 REGULAR SESSION

Councilmember Young moved to approve the minutes from the October 11, 2011 work session, October 25, 2011 work session A, October 25, 2011 work session B, and the October 25, 2011 regular session as written, seconded by Councilmember Fryer. The motion carried upon the following vote: Voting AYE – Councilmembers Fryer, Murray, Shepherd, Sprague and Young. Voting NAY – None.

SCHEDULED ITEMS

CITIZEN COMMENTS

Joy Brown, American Legion, expressed appreciation to Councilmembers Sprague, Young and Murray for their attendance at the Veteran’s Day Celebration on Friday, November 11, 2011. Mayor Wood expressed appreciation to members of the Council for their attendance as he was on vacation that entire week. Councilmember Sprague commented Congressman Rob Bishop and Representatives Jerry Stevenson and Paul Ray were also in attendance.

CANVASS THE RESULTS OF THE MUNICIPAL GENERAL ELECTION HELD ON NOVEMBER 8, 2011

State Law required the governing body verify the results of the primary election, which was held on Tuesday, November 8, 2011.

Nancy Dean, City Recorder, presented the canvass report as prepared by the Davis County Clerks Office. She noted the results were verified as the following:

**Clearfield City General Election
November 7, 2011
Canvass Results
(Canvassed: November 15, 2011)**

Clearfield City Precincts	3	100.00%	
Registered Voters	9359	100.00%	
Ballots Cast	1470	15.7%	
City Council (4-year term)			
Kent Bush	924	22.45%	Elected
Mark R. Shepherd	794	19.30%	Elected
Mike LeBaron	781	18.98%	Elected
Vern R. Phipps	677	16.45%	
Doyle T. Sprague	515	12.52%	
Lynada Peterson	403	9.79%	

Councilmember Murray moved to approve the canvass report, seconded by Councilmember Young. The motion carried upon the following vote: Voting AYE – Councilmembers Fryer, Murray, Shepherd, Sprague and Young. Voting NAY – None.

RATIFY MAYOR WOOD'S APPOINTMENT OF TEMPORARY JUSTICE COURT JUDGES

The City needed to appoint temporary justice court judges who can serve in the Clearfield Municipal Justice Court when the current sitting judge is absent.

Mayor Wood reported the proposed temporary Justice Court Judges were: Judge David L. Miller, Judge Reuben John Renstrom, Judge James L. Beesley, Judge Jerald L. Jensen. Brian Brower, City Attorney, added the proposed judges were currently sitting judges in the Second Judicial District which complied with state law.

Councilmember Shepherd moved to ratify Mayor Wood's appointment of temporary justice court judges and authorize his signature to any necessary documents, seconded by Councilmember Murray. All voting AYE.

CONSENT AGENDA

APPROVAL OF ORDINANCE 2011-11 AUTHORIZING AMENDMENTS TO THE CONSOLIDATED FEE SCHEDULE

The City needed to update several planning and zoning fees and create a fee to cover administrative costs when handling business license appeals.

APPROVAL OF RESOLUTION 2011R-18 AUTHORIZING THE DISPOSAL OF UNCLAIMED PROPERTY

The Clearfield City Police Department periodically was required to dispose of unclaimed property. In the past the Council has approved the disposition of unclaimed property to bona fide charities.

SET THE PUBLIC HEARING TO REOPEN THE 2011/2012 FISCAL YEAR BUDGET

Set a public hearing for Tuesday, December 13, 2011 to reopen and make amendments to the 2011/2012 fiscal year budget.

Mayor Wood asked the Council if there were any items which needed to be removed from the consent agenda. There were no items removed.

Councilmember Shepherd moved to approve the consent agenda items presented by staff and listed above and authorize the Mayor's signature to any necessary documents, seconded by Councilmember Fryer. The motion carried upon the following vote: Voting AYE – Councilmembers Fryer, Murray, Shepherd and Young. Voting NAY – None.

COMMUNICATION ITEMS

Mayor Wood – Informed the Council Kent's grocery store opened for business on Monday, November 7, 2011. He stated the City had extended an offer for an official ribbon cutting and they declined that invitation because of the short time frame associated with the re-opening. He indicated they were very appreciative of the City's gesture.

Councilmember Fryer – nothing to report.

Councilmember Murray – nothing to report.

Councilmember Shepherd

1. Expressed his congratulations to Mike LeBaron and Kent Bush for their successful campaigns of being elected to the City Council.
2. Stated he had attended DUED meeting earlier today at City Hall focused on economic development accomplishments in the county during the previous year and tentatively planned for next year. He complimented Mr. Lenhard on his presentation.

Councilmember Sprague – Stated he was excited to have Kent's grocery store in the City and shared his personal work experience with the company. Mayor Wood also reported the father of the current owner of Kent's was instrumental in bringing Albertson's to Clearfield City many years ago.

Councilmember Young – nothing to report.

Adam Lenhard, City Manager – Mentioned the Department Head updates had been sent out and requested individuals contact him if there were any questions.

STAFFS' REPORTS**Nancy Dean, City Recorder**

1. Informed the Council the meeting scheduled for Tuesday, November 22, 2011 would be cancelled as there were no agenda items. She requested the Council plan for a work session on Tuesday, November 29, 2011. She mentioned there might be a work session on December 6, 2011 and the next policy session would be December 13, 2011. She indicated that would be the last meeting of the year.
2. Reported the Christmas Party was scheduled for Friday, December 16, 2011, at the Timbermine.

There being no further business to come before the Council in policy session, **Councilmember Fryer moved to adjourn the policy session and reconvene in a work session at 7:25 p.m., seconded by Councilmember Young. The motion carried upon the following vote: Voting AYE – Councilmembers Fryer, Murray, Shepherd, Sprague and Young. Voting NAY – None.**

**APPROVED AND ADOPTED
This 13th day of December, 2011**

/s/Donald W. Wood, Mayor

ATTEST:

/s/Nancy R. Dean, City Recorder

I hereby certify that the foregoing represents a true, accurate, and complete record of the Clearfield City Council meeting held Tuesday, November 15, 2011.

/s/Nancy R. Dean, City Recorder