

CLEARFIELD CITY COUNCIL MEETING MINUTES
7:00 P.M. SPECIAL SESSION
November 29, 2011

PRESIDING:	Don Wood	Mayor
PRESENT:	Marilyn Fryer	Councilmember
	Kathryn Murray	Councilmember
	Mark Shepherd	Councilmember
	Doyle Sprague	Councilmember
	Bruce Young	Councilmember
STAFF PRESENT:	Adam Lenhard	City Manager
	Brian Brower	City Attorney
	Valerie Claussen	Acting Community Development Director
	Scott Hodge	Public Works Director
	Greg Krusi	Police Chief
	Mike Pledger	Police Officer
	Eric Howes	Community Services Director
	Summer Palmer	Human Resource Manager
	Marliss Scott	PR/Marketing Specialist
	Natalee Flynn	PR/Marketing Specialist
	Nancy Dean	City Recorder
	Kim Read	Deputy City Recorder

VISITORS: Mike LeBaron – Councilmember Elect

Mayor Wood called the meeting to order at 7:03 p.m.

APPROVAL OF RESOLUTION 2011R-20 APPOINTING AN ALTERNATE MEMBER TO THE TAXING ENTITY COMMITTEE

Mayor Wood stated Councilmember Shepherd and Councilmember Murray were currently representing the City on the Taxing Entity Committee. He mentioned with the holidays approaching and the possibility of some absence, it was prudent for the City to appoint an alternate member to the Committee. He indicated he had considered the councilmember's personal schedules in determining who should be appointed and recommended appointing Councilmember Sprague as an alternate member to the Committee as his schedule allows him liberty to attend meetings during the workday. He mentioned Councilmember Sprague would no longer be a member of the Council beginning January 1, 2012, but stated with two new members on the Council, several assignments would need to be readdressed.

Mayor Wood directed the Council to the proposed Resolution and informed the members Brian Brower, City Attorney, had pointed out the date should be changed to reflect 2011 and the verbiage be changed from *agency* to *entity* on the second whereas.

Councilmember Shepherd moved to approve Resolution 2011R-20 appointing Councilmember Sprague as an alternate member to the Taxing Entity Committee with the recommended document changes and authorize the Mayor's signature to any necessary documents, seconded by Councilmember Fryer. The motion carried upon the following vote: Voting AYE – Councilmembers Fryer, Murray, Shepherd, Sprague and Young. Voting NAY – None.

APPROVAL OF THE APPOINTMENT OF THE ASSISTANT CITY MANAGER

Mayor Wood reported the need for the creation of the Assistant City Manager position.

Adam Lenhard, City Manager, stated a recruitment process had been completed and although not required by ordinance, he was requesting the support and formal consent to hire J. J. Allen to fill the Assistant City Manager position. He reported Mr. Allen was scheduled to begin his employment on Monday, December 12, 2011.

Councilmember Murray moved to approve the appointment of J. J. Allen as the Assistant City Manager, seconded by Councilmember Young. The motion carried upon the following vote: Voting AYE – Councilmembers Fryer, Murray, Shepherd, Sprague and Young. Voting NAY – None.

There being no further business to come before the Council in special session, **Councilmember Young moved to adjourn the special session and reconvene in a work session at 7:10 p.m., seconded by Councilmember Fryer. All voting AYE.**

**APPROVED AND ADOPTED
This 13th day of December, 2011**

/s/Donald W. Wood, Mayor

ATTEST:

/s/Nancy R. Dean, City Recorder

I hereby certify that the foregoing represents a true, accurate, and complete record of the Clearfield City Council meeting held Tuesday, November 29, 2011.

/s/Nancy R. Dean, City Recorder