

CLEARFIELD CITY COUNCIL
AGENDA AND SUMMARY REPORT
June 14, 2011 – REGULAR SESSION
Revised June 13, 2011

City Council Chambers
55 South State Street
Third Floor
Clearfield, Utah

Mission Statement: To provide services that enhance the quality of life in our community.

6:00 P.M. WORK SESSION

Discussion on the Award of Proposal for the Pole Camera Project
Discussion on the Award of Bid for the Parking Lot Asphalt Project
Discussion on an Addition to the Water Capital Improvement Projects
Discussion on Certified Tax Rate and 2011/2012 Fiscal Year Budget

7:00 P.M. REGULAR SESSION

CALL TO ORDER:

Mayor Wood

OPENING CEREMONY:

Councilmember Fryer

APPROVAL OF MINUTES:

March 29, 2011 – Work Session

April 12, 2011 – Work Session

April 19, 2011 – Work Session

April 26, 2011 – Work Session

May 24, 2011 – Regular Session

PRESENTATION:

1. **PRESENTATION OF GRANT FUNDS FROM THE UNION PACIFIC FOUNDATION FOR IMPROVEMENTS AT THE COMMUNITY ARTS CENTER**
2. **RECOGNITION OF AIMEE MATHESON FOR HER VOLUNTEER WORK IN GUATEMALA**

BACKGROUND: Clearfield High graduate, Amiee Matheson, recently received the Prudential Spirit of Community Award, representing the State of Utah in Washington D.C. Her volunteer service consisted of the coordination and construction of a day care and community center in Guatemala which will allow single mothers a safe and nurturing place to take their children while they work. In addition the center will also provide the children with nutritious meals, clothing and basic education and health services.

PUBLIC HEARINGS:

3. **PUBLIC HEARING TO RECEIVE COMMENT ON THE 2011/2012 FISCAL YEAR BUDGET**

BACKGROUND: Utah Code requires cities to hold a public hearing regarding the adoption of the upcoming fiscal budget. The City staff has prepared and submitted to the Council a balanced tentative budget for the fiscal year 2011/2012 which begins July 1, 2011 and ends June 30, 2012. The submitted tentative budget was adopted on May 10, 2011 and includes all funds.

RECOMMENDATION: Receive public comment and close the public hearing.

4. PUBLIC HEARING ON THE AMENDED SUBDIVISION PLAT TO MERGE AND RE-SUBDIVIDE TWO PARCELS FOR DAVIS SCHOOL DISTRICT'S NEW WASATCH ELEMENTARY SCHOOL SITE

BACKGROUND: This is a request by Davis School District for an Amended Final Subdivision Plat to merge and re-subdivide two parcels, approximately 9.03 acres total. The site is located at the southwest corner of Center Street and 350 East (TINs: 12-007-0121 and 12-001-0145). The property is zoned C-2 (Commercial). The Planning Commission held a public hearing on June 1, 2011 and unanimously recommended approval.

RECOMMENDATION: Receive public comment and close the public hearing.

SCHEDULED ITEMS:

5. CITIZEN COMMENTS

6. CONSIDER APPROVAL OF AN AMENDED FINAL SUBDIVISION PLAT TO MERGE AND RE-SUBDIVIDE TWO PARCELS FOR DAVIS SCHOOL DISTRICT'S NEW WASATCH ELEMENTARY SCHOOL SITE

RECOMMENDATION: Approve the Amended Final Subdivision Plat to merge and re-subdivide two parcels for Davis School District's new Wasatch Elementary School Site and authorize the Mayor's signature to any necessary documents.

7. CONSIDER APPROVAL OF CHRISSAM MEADOWS PHASE 4 SUBDIVISION FINAL ACCEPTANCE AND RELEASE OF ESCROW

BACKGROUND: In accordance with Title 12, Chapter 9, of the Clearfield City Code, the City Engineer has completed the final inspection of the ChrisSam Meadows Phase 4 subdivision and found all improvements to have been installed correctly. The warranty period is over and the City Engineer recommends final acceptance of the improvements for perpetual maintenance, and a release of the escrow by the City Council.

RECOMMENDATION: Approve the ChrisSam Meadows Phase 4 subdivision final acceptance and release of escrow and authorize the Mayor's signature to any necessary documents.

8. SET A PUBLIC HEARING TO RE-OPEN THE 2010/2011 FISCAL YEAR BUDGET

BACKGROUND: The Council requested that the budget be re-opened on a semi-annual basis to add items that have become necessary expenditures but were not budgeted for in the original budget. A public hearing is required to re-open the budget. The staff is recommending the public hearing be set for June 28, 2011.

RECOMMENDATION: Set a public hearing for June 28, 2011, at 7:00 P.M., to re-open the 2010/2011 fiscal year budget.

9. CONSIDER APPROVAL OF THE AWARD OF PROPOSAL FOR THE POLE CAMERAS AND VIDEO SURVEILLANCE GRANT PROJECT TO ALPHACORP SECURITY

BACKGROUND: The Police Department staff solicited proposals for pole cameras and video surveillance equipment. The bid process included screening potential vendors and inviting the top contenders to share a product demonstration. The project is completely funded by the BJA (Bureau of Justice Assistance) Grant.

RECOMMENDATION: Approve the award of proposal for the pole cameras and video surveillance grant project to AlphaCorp Security and authorize the Mayor's signature to any necessary documents.

10. CONSIDER APPROVAL OF THE AWARD OF BID FOR CRACK PATCH, SLURRY/SEALCOAT RESURFACING FOR CITY PARKING LOTS

BACKGROUND: Staff solicited bids for crack patch and slurry/sealcoat for Fox Hollow, Steed Park North and the City Building parking lots. Donna Russell, Acting Community Services Director, will present staffs' recommendation for the award of bid.

RECOMMENDATION: Approve staffs' recommendation of the award of bid for crack patch, slurry/sealcoat resurfacing for City parking lots and authorize the Mayor's signature to any necessary documents.

11. CONSIDER APPROVAL OF RESOLUTION 2011R-07 APPROVING THE CONTRACT WITH DAVIS COUNTY FOR ASSISTANCE WITH THE 2011 MUNICIPAL ELECTION

BACKGROUND: The city recorder is recommending that this year's municipal election be conducted using electronic voting equipment. Davis County provided pricing for the equipment, programming and poll worker training and recruitment which fits within the City's election budget. This agreement outlines the County's and the City's responsibilities for the election.

RECOMMENDATION: Approve Resolution 2011R-07 approving the contract with Davis County for assistance with the 2011 Municipal Election and authorize the Mayor's signature to any necessary documents.

COMMUNICATION ITEMS:

Mayor's Report
City Councils' Reports
City Manager's Report
Staffs' Reports

****ADJOURN AS THE CITY COUNCIL AND RECONVENE AS THE CDRA****

PUBLIC HEARING:

1. PUBLIC HEARING TO RECEIVE COMMENT ON THE CDRA 2011/2012 FISCAL YEAR BUDGET

BACKGROUND: Utah Code requires a public hearing regarding the adoption of the CDRA's upcoming fiscal budget. Staff has prepared and submitted to the Board a balanced tentative budget for the fiscal year 2011/2012 which begins July 1, 2011 and ends June 30, 2012. The submitted tentative budget was adopted on May 10, 2011 and includes all funds.

RECOMMENDATION: Receive public comment and close the public hearing.

SCHEDULED ITEM:

2. APPROVAL OF THE CLEARFIELD COMMUNITY DEVELOPMENT AND RENEWAL AGENCY (CDRA) MINUTES FROM THE MAY 10, 2011 WORK SESSION, THE MAY 24, 2011 WORK SESSION AND THE MAY 24, 2011 REGULAR SESSION
3. SET A PUBLIC HEARING TO RE-OPEN THE 2010/2011 FISCAL YEAR BUDGET

BACKGROUND: The Board requested that the budget be re-opened on a semi-annual basis to add items that have become necessary expenditures but were not budgeted for in the original budget. A public hearing is required to re-open the budget. The staff is recommending the public hearing be set for June 28, 2011.

RECOMMENDATION: Set a public hearing for June 28, 2011, at 7:00 P.M., to re-open the 2010/2011 fiscal year budget.

*****ADJOURN AS THE CDRA*****

Dated this 13th day of June, 2011.

/s/Nancy R. Dean, City Recorder

The City of Clearfield, in accordance with the 'Americans with Disabilities Act' provides accommodations and auxiliary communicative aids and services for all those citizens needing assistance. Persons requesting these accommodations for City sponsored public meetings, service programs or events should call Nancy Dean at 525-2714, giving her 48-hour notice.