

CLEARFIELD CITY COUNCIL MEETING MINUTES
7:00 P.M. REGULAR SESSION
June 14, 2011

PRESIDING:	Don Wood	Mayor
PRESENT:	Marilyn Fryer Doyle Sprague Bruce Young	Councilmember Councilmember Councilmember
EXCUSED:	Kathryn Murray Mark Shepherd	Councilmember Councilmember
STAFF PRESENT:	Adam Lenhard Brian Brower Mike Stenquist Scott Hodge Donna Russell Gary Cohen Curtis Dickson Steve Guy Sean Montierth Jessica Hardy Nancy Dean Kim Read	Interim City Manager City Attorney Assistant Police Chief Public Works Director Acting Community Services Director Recreation Director Recreation Supervisor City Treasurer IT Manager Accounting Technician City Recorder Deputy City Recorder
EXCUSED:	Bob Wylie Greg Krusi Valerie Claussen	Administrative Services Director Police Chief Acting Community Development Director

VISITORS: Robert & Cheryl Landon, Mike LeBaron, Aimee Matheson, Eve Matheson, Bryan Turner – Davis School District, Joy Brown – American Legion

Mayor Wood informed the citizens present that if they would like to comment during Citizen Comments or the Public Hearings there were forms to fill out by the door.

Youth City Councilmember Alex McMillan conducted the Opening Ceremony.

APPROVAL OF THE MINUTES FROM THE MARCH 29, 2011 WORK SESSION, THE APRIL 12, 2011 WORK SESSION, THE APRIL 19, 2011 WORK SESSION, THE APRIL 26, 2011 WORK SESSION AND THE MAY 24, 2011 REGULAR SESSION

Councilmember Fryer moved to approve the minutes from the March 29, 2011 work session, the April 12, 2011 work session, the April 19, 2011 work session, the April 26, 2011

work session and the May 24, 2011 regular session as written, seconded by Councilmember Young. All voting AYE. Councilmembers Murray and Shepherd were not present for the vote.

PRESENTATION OF GRANT FUNDS FROM THE UNION PACIFIC FOUNDATION FOR IMPROVEMENTS AT THE COMMUNITY ARTS CENTER

Gary Cohen, Recreation Director, presented a check in the amount of \$1,000 to Councilmember Fryer from the Union Pacific Foundation for grant funds to be used for improvements at the Community Arts Center. He read the letter from the Union Pacific Foundation which accompanied the check.

Councilmember Fryer expressed her pleasure in receiving the grant check on behalf of the City Council. She commented on the meetings she had attended with Method Studio representatives regarding the expansion of the Community Arts Center and expressed her desire for the completion of the project.

RECOGNITION OF AIMEE MATHESON FOR HER VOLUNTEER WORK IN GUATEMALA

Clearfield High graduate, Aimee Matheson, recently received the Prudential Spirit of Community Award, representing the State of Utah in Washington D.C. Her volunteer service consisted of the coordination and construction of a day care and community center in Guatemala which would allow single mothers a safe and nurturing place to take their children while they work. In addition the center would also provide the children with nutritious meals, clothing and basic education and health services.

Councilmember Young presented Ms. Matheson with a certificate from the City Council and commended her for her service.

PUBLIC HEARING TO RECEIVE COMMENT ON THE 2011/2012 FISCAL YEAR BUDGET

Utah Code required cities to hold a public hearing regarding the adoption of the upcoming fiscal budget. The City staff had prepared and submitted to the Council a balanced tentative budget for the fiscal year 2011/2012 which would begin July 1, 2011 and end June 30, 2012. The submitted tentative budget was adopted on May 10, 2011 and included all funds.

Mayor Wood declared the Public Hearing open at 7:16 p.m.

Mayor Wood asked for public comment.

There was no public comment.

Councilmember Sprague moved to close the public hearing at 7:17 p.m., seconded by Councilmember Fryer. All voting AYE. Councilmembers Murray and Shepherd were not present for the vote.

PUBLIC HEARING ON THE AMENDED SUBDIVISION PLAT TO MERGE AND RE-SUBDIVIDE TWO PARCELS FOR DAVIS SCHOOL DISTRICT'S NEW WASATCH ELEMENTARY SCHOOL SITE

This was a request by Davis School District for an Amended Final Subdivision Plat to merge and re-subdivide two parcels, approximately 9.03 acres total. The site was located at the southwest corner of Center Street and 350 East (TINs: 12-007-0121 and 12-001-0145). The property was zoned C-2 (Commercial). The Planning Commission held a public hearing on June 1, 2011 and unanimously recommended approval.

Mayor Wood declared the Public Hearing open at 7:18 p.m.

Mayor Wood asked for public comment.

There was no public comment.

Councilmember Young moved to close the public hearing at 7:19 p.m., seconded by Councilmember Fryer. All voting AYE. Councilmembers Murray and Shepherd were not present for the vote.

CITIZEN COMMENTS

Cheryl Landon, resident, stated she had owned a grooming shop and boarding kennel since 1975. She reported she had worked with Kent Bush over the previous five years regarding the purchase of a building permit which would allow her to enclose the expansion of the boarding area and was told at that time no permit was required. She informed the Council she had proceeded with the expansion believing she was meeting all required criteria and was recently informed she would not be allowed to expand as her business license was for an in home business. She indicated she had recently been working with Ms. Valerie Claussen, Acting Community Development Director, about her options regarding the expansion of her business at her home. She stated she had already invested approximately \$10,000 for the expansion and expressed a desire for the City to allow her to continue operating her business.

Mayor Wood responded he had also obtained information from Stacy Millgate, Business License Official, and Ms. Claussen and had been provided a number of documents which he will be reviewing to become familiar with the issue.

Robert Landon, resident, pointed out he had been working on the expansion for approximately five years with Mr. Kent Bush's permission. He reported they originally had provided the City with a plat plan to purchase a building permit and was told by Mr. Bush one was not required because the expansion was not an enclosed structure. Mayor Wood inquired when the concrete pads had been installed as they looked new to him when he visited the site. Mr. Landon responded the concrete had been installed approximately a year and a half to two years ago.

Joy Brown, American Legion, announced Joe Lipski, the previous commander of the American Legion, had recently passed away and informed the Council a wake would be held at the American Legion on Friday, June 17, 2011, from 3:00-5:00 p.m.

APPROVAL OF AN AMENDED FINAL SUBDIVISION PLAT TO MERGE AND RE-SUBDIVIDE TWO PARCELS FOR DAVIS SCHOOL DISTRICT'S NEW WASATCH ELEMENTARY SCHOOL SITE

Councilmember Sprague moved to approve the Amended Final Subdivision Plat to merge and re-subdivide two parcels for Davis School District's new Wasatch Elementary School Site and authorize the Mayor's signature to any necessary documents, seconded by Councilmember Young. All voting AYE. Councilmembers Murray and Shepherd were not present for the vote.

APPROVAL OF CHRISSAM MEADOWS PHASE 4 SUBDIVISION FINAL ACCEPTANCE AND RELEASE OF ESCROW

In accordance with Title 12, Chapter 9, of the Clearfield City Code, the City Engineer had completed the final inspection of the ChrisSam Meadows Phase 4 subdivision and found all improvements to have been installed correctly. The warranty period was over and the City Engineer recommended final acceptance of the improvements for perpetual maintenance, and a release of the escrow by the City Council.

Councilmember Young moved to approve the ChrisSam Meadows Phase 4 subdivision final acceptance and release of escrow and authorize the Mayor's signature to any necessary documents, seconded by Councilmember Fryer. All voting AYE. Councilmembers Murray and Shepherd were not present for the vote.

SET A PUBLIC HEARING TO RE-OPEN THE 2010/2011 FISCAL YEAR BUDGET

The Council requested the budget be re-opened on a semi-annual basis to add items that have become necessary expenditures but were not budgeted for in the original budget. A public hearing was required to re-open the budget. The staff was recommending the public hearing be set for June 28, 2011.

Councilmember Sprague moved to set a public hearing for June 28, 2011, at 7:00 P.M., to re-open the 2010/2011 fiscal year budget, seconded by Councilmember Young. All voting AYE. Councilmembers Murray and Shepherd were not present for the vote.

APPROVAL OF THE AWARD OF PROPOSAL FOR THE POLE CAMERAS AND VIDEO SURVEILLANCE GRANT PROJECT TO ALPHACORP SECURITY

The Police Department staff solicited proposals for pole cameras and video surveillance equipment. The bid process included screening potential vendors and inviting the top contenders to share a product demonstration. The project would be completely funded by the BJA (Bureau of Justice Assistance) Grant.

Councilmember Fryer moved to approve the award of proposal for the pole cameras and video surveillance grant project to AlphaCorp Security and authorize the Mayor's signature to any necessary documents, seconded by Councilmember Young. All voting AYE. Councilmembers Murray and Shepherd were not present for the vote.

APPROVAL OF THE AWARD OF BID FOR CRACK PATCH, SLURRY/SEALCOAT RESURFACING FOR CITY PARKING LOTS

Staff solicited bids for crack patch and slurry/sealcoat for Fox Hollow, Steed Park North and the City Building parking lots. Donna Russell, Acting Community Services Director, presented staffs' recommendation to Nickel Creek for the award of bid. Brian Brower, City Attorney, explained several bids were initially received reflecting lower costs and upon further investigation had not been responsive to the bid request. He expressed his opinion Nickel Creek Inc. to be the lowest responsible bidder.

Councilmember Young moved to approve the award of bid for crack patch, slurry/sealcoat resurfacing for city parking lots to Nickel Creek Inc. in the amount of \$15,858 and authorize the Mayor's signature to any necessary documents, seconded by Councilmember Sprague. All voting AYE. Councilmembers Murray and Shepherd were not present for the vote.

APPROVAL OF RESOLUTION 2011R-07 APPROVING THE CONTRACT WITH DAVIS COUNTY FOR ASSISTANCE WITH THE 2011 MUNICIPAL ELECTION

The city recorder was recommending that this year's municipal election be conducted using electronic voting equipment. Davis County provided pricing for the equipment, programming and poll worker training and recruitment which fit within the City's election budget. This agreement outlined the County's and the City's responsibilities for the election.

Councilmember Sprague moved to approve Resolution 2011R-07 approving the contract with Davis County for assistance with the 2011 Municipal Election and authorize the Mayor's signature to any necessary documents, seconded by Councilmember Fryer. The motion carried upon the following vote: Voting AYE – Councilmembers Fryer, Sprague and Young. Voting NAY – None. Councilmembers Murray and Shepherd were not present for the vote.

COMMUNICATION ITEMS:

Mayor Wood

1. Reported dignitaries including Governor Herbert, Salt Lake City Councilmembers and Mayor Ralph Becker and UTA officials rode Frontrunner promoting Utah's Clean Air Challenge. He stated Councilmember Young was in attendance during the press conference and reported he had boarded the train in Clearfield and rode to Ogden to participate in the event located at that stop.
2. Stated the Mormon Tabernacle Choir performed a concert for military dignitaries on Thursday, June 9, 2011 and reported he had attended.
3. Informed the Council he had attended Clearfield High School's Graduation Ceremony at the Dee Events Center and commented he had been impressed by the speakers.
4. Informed the Council about the death of resident Tech Sergeant Christopher Solesby who had been serving in Afghanistan. He indicated the American Legion had placed flags lining his street to honor his sacrifice.
5. Reported he had attended a farewell for Chief Master Sergeant David Nordell, the highest enlisted officer at HAFB. He had also attended a farewell for Colonel Patrick Higby, the 75th Air Base Wing Commander, who was being transferred to the Pentagon.
6. Stated he had the opportunity to attend and speak at Boys' State. He indicated Richard Fisher, Emergency Services Manager, and Steve Swenson, Police Officer, had also volunteered and participated.
7. Reported he and Councilmember Shepherd had presented the Hope of America Awards to receiving students attending Doxey Elementary.

Councilmember Fryer – nothing to report.

Councilmember Sprague – nothing to report.

Councilmember Young – Reported Youth City Council interviews were conducted on Wednesday, June 8, 2011 and stated he was impressed with the quality of applicants.

Adam Lenhard, Acting City Manager – Directed the Council to their email regarding updates on current City issues.

STAFFS' REPORTS:

Nancy Dean, City Recorder

1. Informed the Council of the following scheduled meetings:
 - Tuesday, June 21, 2011 6:00 p.m.
 - June 28, 2011 policy session
 - July 5, 2011 no meeting
2. Informed the Council Declaration of Candidacy would be July 1-July 15 at 5:00 p.m. She indicated there were three council seats up for election.

Councilmember Fryer moved to adjourn as the City Council and reconvene as the Community Development and Renewal Agency at 7:42 p.m., seconded by Councilmember Sprague. All voting AYE. Councilmembers Murray and Shepherd were not present for the vote.

The minutes for the CDRA are in a separate location

**APPROVED AND ADOPTED
This 28th day of June, 2011**

/s/Don Wood, Mayor

ATTEST:

/s/Nancy R. Dean, City Recorder

I hereby certify that the foregoing represents a true, accurate, and complete record of the Clearfield City Council meeting held Tuesday, June 14, 2011.

/s/Nancy R. Dean, City Recorder

