

CLEARFIELD CITY COUNCIL MEETING MINUTES  
6:00 P.M. REGULAR SESSION  
July 26, 2011

PRESIDING:	Don Wood	Mayor
PRESENT:	Marilyn Fryer	Councilmember
	Kathryn Murray	Councilmember
	Mark Shepherd	Councilmember
	Doyle Sprague	Councilmember
EXCUSED:	Bruce Young	Councilmember
STAFF PRESENT:	Adam Lenhard	Interim City Manager
	Brian Brower	City Attorney
	Greg Krusi	Police Chief
	Scott Hodge	Public Works Director
	Valerie Claussen	Acting Community Dev. Director
	Donna Russell	Acting Community Services Director
	Bob Wylie	Administrative Services Director
	Nancy Dean	City Recorder
	Kim Read	Deputy City Recorder

VISITORS: Betty Parker, Kelly Franklin, Randy Sant, Lindsay Christensen, Chad Cox, Michael LeBaron, Lynada Peterson, Kent Bush, Charles Rawlin, Craig Jarmin

Mayor Wood called the meeting to order at 6:22 p.m.

Mayor Wood informed the citizens present that if they would like to comment during Citizen Comments or the Public Hearings there were forms to fill out by the door.

Councilmember Murray conducted the Opening Ceremony.

Mayor Wood welcomed Betty Parker and Kelly Franklin.

APPROVAL OF THE MINUTES FROM THE JUNE 14, 2011 WORK SESSION, THE JUNE 21, 2011 SPECIAL SESSION, THE JUNE 21, 2011 WORK SESSION, THE JUNE 28, 2011 REGULAR SESSION, THE JUNE 28, 2011 WORK SESSION AND THE JULY 8, 2011 WORK SESSION

**Councilmember Fryer moved to approve the minutes from the June 14, 2011 work session, the June 21, 2011 special session, the June 21, 2011 work session, the June 28, 2011 regular session, the June 28, 2011 work session and the July 8, 2011 work session as written, seconded by Councilmember Sprague. All voting AYE.** Councilmember Young was not present for the vote.

CITIZEN COMMENTS

There were no citizen comments.

APPROVAL OF ORDINANCE 2011-07 ADOPTING THE ATK ECONOMIC DEVELOPMENT PROJECT AREA PLAN, AS APPROVED BY THE CLEARFIELD COMMUNITY DEVELOPMENT AND RENEWAL AGENCY (CDRA), AS THE OFFICIAL ECONOMIC DEVELOPMENT PROJECT AREA PLAN FOR THE ATK ECONOMIC DEVELOPMENT PROJECT AREA AND DIRECTING THAT NOTICE OF THE ADOPTION BE GIVEN AS REQUIRED BY STATUTE

Clearfield City can best serve the needs of its residents and business owners by continuing to foster and support quality economic development within its borders by embracing and encouraging the City's manufacturing heritage. Alliant Techsystems Inc. ("ATK") is making a substantial investment in Clearfield by expanding their current operations here which would result in a significant number of new jobs in the community and the City has agreed to assist with incentivizing ATK for its investment in Clearfield. This Ordinance formally adopted the economic development project area plan for the ATK Economic Development Project Area as approved by the Board of the Clearfield Community Development and Renewal Agency (CDRA) and pursuant to Title 17C, Chapter 3 of the Utah Code.

**Councilmember Sprague moved to approve Ordinance 2011-07 adopting the ATK Economic Development Project Area Plan, as approved by the Clearfield Community Development and Renewal Agency (CDRA), as the official Economic Development Project Area Plan for the ATK Economic Development Project Area and directing that notice of the adoption be given as required by statute and authorize the Mayor's signature to any necessary documents, seconded by Councilmember Shepherd. The motion carried upon the following vote: Voting AYE – Councilmembers Fryer, Murray, Shepherd and Sprague. Voting NAY – None.** Councilmember Young was not present for the vote.

APPOINT ERIC HOWES AS THE COMMUNITY SERVICES DIRECTOR

Mayor Wood explained Tracy Heun, the City's previous Community Services Director, recently retired. He stated an extensive recruitment process had taken place and explained the process taken by the City to narrow the field of candidates. He stated the offer to the individual would be made by Interim City Manager at the advice and consent of the City Council. He expressed appreciation for Donna Russell who had been serving as the Interim Community Service Director while the recruitment was taking place.

Adam Lenhard expressed his desire to appoint Eric Howes as the City's new Community Services Director.

**Councilmember Fryer moved to approve the appointment of Eric Howes as the Community Service Director, seconded by Doyle Sprague. All voting AYE.** Councilmember Young was not present for the vote.

SPECIAL RECOGNITION TO LINDSAY CHRISTENSEN AS A CLEARFIELD HOMETOWN HERO

Mayor Wood stated Chad Cox nominated his niece, Lindsay Christensen, as a Hometown Hero. He read the letter he received nominating Lindsay as a Hometown Hero for saving her mother's life by remaining calm and using the skills she had been taught to handle the emergency. Mayor Wood commended Lindsay for her courage and heroic actions.

Councilmember Shepherd presented Lindsay with the Hometown Hero Award.

APPROVAL OF THE AWARD OF BID FOR ROADWAY STRIPING AND MARKING SERVICES

The City received bids from three contractors to provide services for all striping and markings on the City's roadways. Public Works staff had reviewed the bids and recommended awarding the bid to Interstate Barricades with a bid amount of \$14,951.

**Councilmember Shepherd moved to award the bid for roadway striping and marking services for City roadways to Interstate Barricades, and approve funding of \$14,951, bid amount with a contingency of \$1,500, for a total project cost of \$16,451 and authorize the Mayor's signature to any necessary documents, seconded by Councilmember Murray. All voting AYE.** Councilmember Young was not present for the vote.

DISCUSSION AND CONSIDERATION OF THE APPROVAL OF RESOLUTION 2011R-13 AUTHORIZING AN INTERLOCAL COOPERATION AGREEMENT WITH LAYTON CITY FOR CLEARFIELD TO PROVIDE CULINARY WATER AND STORM WATER DRAINAGE UTILITY SERVICES FOR NES LAYTON BUILDING (1700 NORTH 2200 WEST, LAYTON, UTAH)

Valerie Claussen, Acting Community Development Director, stated on May 31, 2011, the Community Development and Public Works departments received a formal request from Layton City for the consideration of providing culinary water and storm drain utility services to NES Layton Building. She explained it becomes cost prohibitive for Layton to serve the property with all the essential utilities at this time, specifically the water and storm drain, given its location. She pointed out the main items included in the development agreement were the culinary water services and the storm drain. She stated Layton City included Clearfield in discussion with the applicant and will continue with the coordination of the inspections at the time of construction. She noted concerns were raised relating to the site plan approval for the second phase. She said it was agreed that the fencing requirement would be met prior to the certificate of occupancy and

Clearfield would be allowed site plan review of the second phase to ensure it still met applicable requirements. She indicated escrow improvements would be with Layton City; however, it would continue to be coordinated with the City.

**Councilmember Sprague moved to approve Resolution 2011R-13 authorizing an Interlocal Cooperation Agreement with Layton City to provide culinary water and storm water drainage utility services to NES Layton Building located at 1700 North 2200 West, Layton, and authorize the Mayor's signature to any necessary documents, seconded by Councilmember Fryer. The motion carried upon the following vote: Voting AYE – Councilmembers Fryer, Murray, Shepherd and Sprague. Voting NAY – None.** Councilmember Young was not present for the vote.

APPROVAL OF RESOLUTION 2011R-14 AUTHORIZING A NEW OFFICIAL CORPORATE SEAL FOR THE CITY

The City Council recently adopted a new logo to better reflect its support of Hill Air Force Base and its related industries as well as the tremendous manufacturing presence in the City. The City's current official corporate seal incorporates the old logo so it has become necessary to design and approve a new official corporate seal.

**Councilmember Fryer moved to approve Resolution 2011R-14 authorizing a new official corporate seal for the City and authorize the Mayor's signature to any necessary documents, seconded by Councilmember Sprague. The motion carried upon the following vote: Voting AYE – Councilmembers Fryer, Murray, Shepherd and Sprague. Voting NAY – None.** Councilmember Young was not present for the vote.

**Councilmember Shepherd moved to adjourn the regular session and reconvene in a work session at 6:44 p.m., seconded by Councilmember Murray. All Voting AYE.** Councilmember Young was not present for the vote.

**APPROVED AND ADOPTED  
This 9<sup>th</sup> day of August, 2011**

**/s/Don Wood, Mayor**

**ATTEST:**

**/s/Nancy R. Dean, City Recorder**

I hereby certify that the foregoing represents a true, accurate, and complete record of the Clearfield City Council meeting held Tuesday, July 26, 2011.

/s/Nancy R. Dean, City Recorder