

CLEARFIELD CITY COUNCIL
AGENDA AND SUMMARY REPORT
January 25, 2011 - REGULAR SESSION

City Council Chambers
55 South State Street
Third Floor
Clearfield, Utah

Mission Statement: To provide services that enhance the quality of life in our community.

6:00 P.M. WORK SESSION

Discussion on the Repayment of the 200 South Overpass Repair Bonds
Discussion on the Consolidated Fee Schedule
Discussion on Community Groups Room Rentals

7:00 P.M. REGULAR SESSION

CALL TO ORDER:

Mayor Wood

OPENING CEREMONY:

Youth City Council Member Alex McMillan

APPROVAL OF MINUTES:

January 11, 2011 – Work Session

January 11, 2011 – Regular Session

*****COUNCIL MEETING ADJOURN AND RECONVENE AS THE COMMUNITY
DEVELOPMENT AND RENEWAL AGENCY (CDRA)*****

1. APPROVE THE MINUTES OF THE JANUARY 11, 2011 REGULAR SESSION
CDRA MEETING

SCHEDULED ITEM:

2. CONSIDER APPROVAL OF RESOLUTION 2011R-02 AUTHORIZING AND
DIRECTING STAFF TO PREPARE THE DRAFT ECONOMIC DEVELOPMENT
PROJECT AREA PLAN FOR THE ATK EDA

BACKGROUND: Pursuant to state law, prior to adopting an economic development project area plan, the CDRA Board must first authorize the preparation of a draft that can then be posted for public review and input. Staff has proposed that the Board consider an economic development project area to help promote and facilitate expansion by ATK in Clearfield. CDRA Resolution 2011R-02 authorizes and directs staff to move forward in preparing the draft economic development project area plan for the ATK EDA. The draft would be created for consideration at a later date by the Board and the City Council after the appropriate notices and public hearings.

RECOMMENDATION: Approve CDRA Resolution 2011R-02 authorizing and directing staff to move forward in preparing the draft economic development project area plan for the ATK EDA and authorize the Chair's signature to any necessary documents.

*****ADJOURN AS THE CDRA AND RECONVENE AS THE CITY COUNCIL*****

SCHEDULED ITEMS:

1. CITIZEN COMMENTS

2. CONSIDER APPROVAL OF ORDINANCE 2011-03 AMENDING THE CONSOLIDATED FEE SCHEDULE

BACKGROUND: Amendments are being proposed to the Consolidated Fee Schedule for the water meter cost and installation fees to set the meters.

RECOMMENDATION: Approve Ordinance 2011-03 amending the Consolidated Fee Schedule and authorize the Mayor's signature to any necessary documents.

3. CONSIDERE APPROVAL OF THE AWARD OF BID FOR FURNACES, AIR CONDITIONERS AND THERMOSTATS

BACKGROUND: The City has received funding for energy improvement projects through the American Recovery and Reinvestment Act (ARRA) Energy Efficiency and Conservation Block Grant (EECBG). Bids were solicited through Bidsync to replace the high efficiency furnaces at the fleet maintenance buildings and the public works shop, the furnaces and air conditioners at the community center and the fire station and the thermostats in the same buildings and the parks shop. Four bids were received. The lowest responsible bidder for the project is Mike Hansen's HVAC Solutions I.I.C in the amount of \$73,117.52.

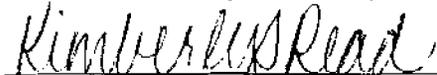
RECOMMENDATION: Approve the award bid for new furnaces, air conditioners and thermostats in the building locations as stated and authorize the Mayor's signature to any necessary documents contingent on the approval and Right-To-Work document from the Project Manager for the Utah State Energy Program.

COMMUNICATION ITEMS:

Mayor's Report
City Councils' Reports
City Manager's Report
Staffs' Reports

****COUNCIL MEETING ADJOURN****

Dated this 20th day of January, 2011.



Kimberly S. Road, Deputy City Recorder



The City of Clearfield, in accordance with the 'Americans with Disabilities Act' provides accommodations and auxiliary communicative aids and services for all those citizens needing assistance. Persons requesting these accommodations for City sponsored public meetings, service programs or events should call Nancy Dean at 525-2714, giving her 48-hour notice.

CLEARFIELD CITY COUNCIL MEETING MINUTES
6:00 P.M. WORK SESSION
January 11, 2011

PRESIDING:	Don Wood	Mayor
PRESENT:	Marilyn Fryer	Councilmember
	Kathryn Murray	Councilmember
	Mark Shepherd	Councilmember
	Doyle Sprague	Councilmember
	Brucc Young	Councilmember
STAFF PRESENT:	Chris Hillman	City Manager
	Brian Brower	City Attorney
	Adam Lenhard	Community Development Dir.
	Bob Wylie	Administrative Services Director
	Nancy Dean	City Recorder
	Kim Read	Deputy City Recorder

VISITORS: There were no visitors.

Mayor Wood called the meeting to order at 6:02 p.m.

Councilmember Fryer moved to adjourn to a Closed Session for the purpose of a strategy session to discuss pending or reasonably imminent litigation. Utah Code Ann. §52-4-205, seconded by Councilmember Murray. The motion carried upon the following vote: Voting AYE – Councilmembers Fryer, Murray, Shepherd, Sprague and Young. Voting NO – None.

The minutes for the closed session are kept in a separate location.

DISCUSSION ON RE-OPENING THE 2010/2011 FISCAL YEAR BUDGET

Bob Wylie, Administrative Services Director, distributed a handout reflecting amendments to the 2010/2011 Fiscal Year Budget. He explained and reviewed the amendments with the Council.

The meeting adjourned at 6:32 p.m.

CLEARFIELD CITY COUNCIL MEETING MINUTES
7:00 P.M. REGULAR SESSION
January 11, 2011

PRESIDING:	Don Wood	Mayor
PRESENT:	Marilyn Fryer	Councilmember
	Kathryn Murray	Councilmember
	Mark Shepherd	Councilmember
	Doyle Sprague	Councilmember
	Bruce Young	Councilmember
STAFF PRESENT:	Chris Hillman	City Manager
	Brian Brower	City Attorney
	Scott Hodge	Public Works Director
	Adam Lenhard	Community Development Dir.
	Valerie Claussen	City Planner
	Greg Krusi	Police Chief
	Lee Potts	Sergeant
	Bob Wylie	Administrative Services Director
	Nancy Dean	City Recorder
	Kim Read	Deputy City Recorder

VISITORS: Rob Follett, Lynn Jenkins, James Billings, Paul Vidmar, Brian Mayes – Boy Scout Troop 672, Joy Brown – American Legion, Jordan Sing, Kendon Hall, Vern Phipps, Loren Allen, Alan C. Thompson, Shalese Higley, Andrew Egbert, Erica Leahman, Tanna Woods – Standard Examiner, Sam Gossett, Caroline Apple

Mayor Wood informed the citizens present that if they would like to comment during Citizen Comments or the Public Hearings there were forms to fill out by the door.

Youth City Councilmember Makenna Hill conducted the Opening Ceremony.

Mayor Wood called for a moment of silence in recognition and memory of Harleigh Wilson, the five year old who perished in a fire at the Clearfield Mobile Home Park on the morning of New Years Eve.

APPROVAL OF THE MINUTES FROM THE DECEMBER 14, 2010 WORK SESSION AND THE DECEMBER 14, 2010 REGULAR SESSION

Councilmember Murray directed the Council to the December 14, 2010 regular minutes, page 5, and pointed out the vote of the Council had not been reflected following the motion specific to the approval of indigent criminal defense legal services. She requested the minutes be amended to reflect all councilmembers voted in the affirmative to approve the submitted proposal from Attorney Paul Olds. **Councilmember Young moved to approve the minutes from the**

December 14, 2010 work session as written and the December 14, 2010 regular session as amended, seconded by Councilmember Fryer. All voting AYE.

RECOGNITION OF REPRESENTATIVES TO THE MOSQUITO ABATEMENT BOARD AND NORTH DAVIS FIRE DISTRICT (NDFD) ADMINISTRATIVE CONTROL BOARD

Recent legislation required the City to appoint elected officials to special districts which impose taxes and fees. Loren Allen had been providing representation for the City to the Mosquito Abatement Board and Vern Phipps had been providing representation to the North Davis Fire District (NDFD) Administrative Control Board. Mayor Wood desired to acknowledge their service to the City.

Mayor Wood and the City Council presented a plaque to Loren Allen and Vern Phipps expressing appreciation for their service rendered to the City.

PUBLIC HEARING TO CONSIDER THE REZONE FOR PROPERTIES LOCATED AT APPROXIMATELY 600 NORTH 1000 WEST, COMMONLY KNOWN AS STEED POND, AND 300 NORTH 1000 WEST, COMMONLY KNOWN AS STEED PARK

Clearfield City recently acquired Steed Pond. Staff has initiated an application to rezone the pond from (R-2), Residential, to (PF), Public Facilities, and Steed Park from (A-1), Agricultural, to (PF) Public Facilities. The Planning Commission held the required public hearing and unanimously recommended approval of the rezones on December 1, 2010.

Mayor Wood declared the Public Hearing open at 7:15 p.m.

Mayor Wood asked for public comment.

There were no public comments.

Councilmember Sprague moved to close the public hearing at 7:16 p.m., seconded by Councilmember Young. All voting AYE.

PUBLIC HEARING TO RE-OPEN THE 2010-2011 FISCAL YEAR BUDGET

State Law required a public hearing before the City Council approved amendments to the City budget. Bob Wylie, Administrative Services Director, presented the proposed amendments for the 2010-2011 Fiscal Year Budget.

Mayor Wood declared the Public Hearing open at 7:20 p.m.

Mayor Wood asked for public comment.

There were no public comments.

Councilmember Shepherd moved to close the public hearing at 7:21 p.m., seconded by Councilmember Fryer. All voting AYE.

CITIZEN COMMENTS

There were no citizen comments.

APPROVAL OF ORDINANCE 2011-01 REZONING PROPERTY LOCATED AT APPROXIMATELY 600 NORTH 1000 WEST, COMMONLY KNOWN AS STEED POND, FROM (R-2) RESIDENTIAL TO (PF) PUBLIC FACILITIES

The rezone request came before the Planning Commission for approval on December 1, 2010. The Planning Commission recommended approval.

Councilmember Sprague moved to approve Ordinance 2011-01 rezoning property located at approximately 600 North 1000 West, commonly known as Steed Pond, from (R-2) Residential to (PF) Public Facilities and authorize the Mayor's signature to any necessary documents, seconded by Councilmember Shepherd. The motion carried upon the following vote: Voting AYE – Councilmembers Fryer, Murray, Shepherd, Sprague and Young. Voting NAY – None.

APPROVAL OF ORDINANCE 2011-02 REZONING PROPERTY LOCATED AT APPROXIMATELY 300 NORTH 1000 WEST, COMMONLY KNOWN AS STEED PARK FROM (A-1) AGRICULTURAL TO (PF) PUBLIC FACILITIES

The rezone request came before the Planning Commission for approval on December 1, 2010. The Planning Commission recommended approval.

Councilmember Shepherd inquired if all other City parks were currently zoned PF. Adam Lenhard, Community Development Director, responded most of the City parks were already zoned PF. Councilmember Shepherd asked if there were other parks not currently zoned PF why they weren't being rezoned at this time. Mr. Lenhard continued this rezone would bring the adjoining properties of Steed Pond more in line with their current uses.

Councilmember Murray moved to approve Ordinance 2011-02 rezoning property located at approximately 300 North 1000 West, commonly known as Steed Park, from (A-1) Agricultural to (PF) Public Facilities and authorize the Mayor's signature to any necessary documents, seconded by Councilmember Fryer. The motion carried upon the following vote: Voting AYE – Councilmembers Fryer, Murray, Shepherd, Sprague and Young. Voting NAY – None.

APPROVAL OF RESOLUTION 2011R-01 AMENDING THE 2010-2011 FISCAL YEAR BUDGET

Councilmember Young commented regarding the \$100,000 appropriated in the budget amendment for carpet replacement at City Hall. He expressed his opinion those funds would be better utilized for road improvement projects as that improvement would provide a better return on investment. He continued road improvements would be of greater interest to the residents of the City than the carpet replacement. Councilmember Shepherd expressed agreement with Councilmember Young's comments specific to the \$100,000 appropriated in the amendment for carpet replacement. He mentioned it was important for City Hall to portray a good image to visitors; however, he didn't believe depicting a specific image in place of road improvements could not be justified to the residents. Councilmember Sprague stated it was always a difficult decision to determine how to best use minimal funds when there are so many needs within the City. Mayor Wood responded Community Development Block Grant (CDBG) funding was being appropriated for road improvements and expressed his opinion it was important for the City to show well when other elected officials such as the Governor and Congressman visit City Hall in addition to developers and business officials which is difficult when the carpeting is tattered and torn. He indicated he was fully aware of the conditions of the roads within the City. Councilmember Fryer commented carpet replacement cannot be completed piece by piece.

Councilmember Sprague moved to approve Resolution 2011R-01 amending the 2010-2011 Fiscal Year Budget as presented and authorize the Mayor's signature to any necessary documents, seconded by Councilmember Fryer. The motion carried upon the following vote: Voting AYE – Councilmembers Fryer, Murray and Sprague. Voting NAY – Shepherd and Young.

APPROVAL OF A SETTLEMENT AGREEMENT ON THE 200 SOUTH OVERPASS LITIGATION

Brian Brower, City Attorney explained the City had continued to work toward a favorable resolution during the litigation process with those parties involved during the construction of the 200 South Overpass. He stated a settlement proposal with Gilson Engineering, who provided construction management on the overpass project, was before the Council for approval. He explained the settlement proposal involved a \$25,000 payment from the City to Gilson for services for which the engineering firm claimed they had not been previously compensated. He pointed out the City had a difference of opinion on that specific issue; however, in an effort to settle the litigation the City agreed to the payment and Gilson's insurer would provide the City a net settlement of \$750,000.

Councilmember Fryer moved to approve the proposed settlement agreement with Gilson Engineering and authorize the Mayor's signature to any necessary agreements, seconded by Councilmember Young. All voting AYE.

COMMUNICATION ITEMS:

Mayor Wood

1. Mayor Wood read a letter he received from Lisa Nicholls, Executive Director of Midtown Clinic, expressing appreciation for the City's contribution. He read the letter to the Council.
2. Informed the Council Baskin-Robbins Ice Cream would be conducting a fund-raiser on Wednesday, January 12, 2011 to benefit the family of Harleigh Wilson.
3. Reminded the Council of the Budget Retreat scheduled for Friday, January 28, 2011, at Ramblin' Roads Restaurant.
4. Informed the Council the Davis Chamber of Commerce would be having its annual Business Awards Banquet on January 21, 2011. He reported there were two Clearfield City businesses which were up for awards this year; Futura Industries located in the Freeport Center and Via Gourmet located in Kier Plaza.
5. Stated the Youth City Council would be attending Local Official's Day with the Legislature on Wednesday, January 26, 2011 at the Sheraton Hotel.

Councilmember Fryer Encouraged support for the Basin-Robbins fund raiser.

Councilmember Murray – nothing to report.

Councilmember Shepherd – Reported he had spoken to Tracy Heun, Community Services Director, regarding the City's American flag not flying at half mast due to the Christmas decorations. He stated the President had issued a mandate for the flags to fly at half mast and indicated he had received inquiries from two residents regarding the matter. Ms. Heun responded the base of the decorations are actually frozen in the ground and cannot be removed. Chris Hillman, City Manager, assured Councilmember Shepherd the City would find a solution.

Councilmember Sprague – nothing to report.

Councilmember Young nothing to report.

Chris Hillman, City Manager – nothing to report.

STAFFS' REPORTS:

Nancy Dean, City Recorder

1. Stated a meeting was not scheduled for Tuesday, January 18, 2011. She informed the Council the next meeting was scheduled for Tuesday, January 25, 2011 and reminded the Council of the Budget Retreat on Friday, January 28, 2011.
2. Informed the Council of Local Official's Day with the Legislature on Wednesday, January 26, 2011 and if interested to let her know by Friday, January 14, 2011, in order to complete registration.

Councilmember Young moved to adjourn as the City Council and reconvene as the Community Development and Renewal Agency at 7:45 p.m., seconded by Councilmember Fryer. All voting AYE.

The minutes for the CDRA are in a separate location

RDA Minutes

CLEARFIELD CITY COMMUNITY DEVELOPMENT AND RENEWAL AGENCY
MEETING MINUTES
7:00 P.M. REGULAR SESSION

January 11, 2011

(This meeting was held following the regularly scheduled City Council Meeting.)

PRESIDING:	Kathryn Murray	Chair
PRESENT:	Marilyn Fryer	Director
	Mark Shepherd	Director
	Doyle Sprague	Director
	Bruce Young	Director
	Don Wood	Director
STAFF PRESENT:	Chris Hillman	City Manager
	Brian Brower	City Attorney
	Scott Hodge	Public Works Director
	Adam Lenhard	Community Development Dir.
	Valerie Claussen	City Planner
	Greg Krusi	Police Chief
	Lee Potts	Sergeant
	Bob Wylie	Administrative Services Director
	Nancy Dean	City Recorder
	Kim Read	Deputy City Recorder

VISITORS: Rob Follett, Lynn Jenkins, James Billings, Paul Vidmar, Brian Mayes – Boy Scout Troop 672, Joy Brown - American Legion, Jordan Sing, Kendon Hall, Vern Phipps, Loren Allen, Alan C. Thompson, Shalese Higley, Andrew Egbert, Erica Leahman, Tanna Woods – Standard Examiner, Sam Gossett, Caroline Apple

Chair Murray called the meeting to order at 7:42 p.m.

APPROVAL OF THE CLEARFIELD COMMUNITY DEVELOPMENT AND RENEWAL AGENCY (CDRA) MINUTES OF THE SEPTEMBER 21, 2010 WORK SESSION AND THE OCTOBER 12, 2010 REGULAR SESSION MEETINGS

Director Shepherd moved to approve the minutes from the September 21, 2010 work session and the October 12, 2010 regular session Clearfield Community Development and Renewal Agency (CDRA) meetings, as written, seconded by Director Wood. All voting AYE.

PUBLIC HEARING TO RE-OPEN THE 2010-2011 FISCAL YEAR BUDGET

State Law required a public hearing before the Board approved amendments to the CDRA budget. Bob Wylie, Administrative Services Director, presented amendments for the 2010/2011 fiscal year budget.

Chair Murray declared the Public Hearing open at 7:43 p.m.

Chair Murray asked for public comment.

There were no public comments.

Director Shepherd moved to close the public hearing at 7:44 p.m., seconded by Director Fryer. All voting AYE.

APPROVAL OF RESOLUTION 2011R-01 AMENDING THE 2010-2011 FISCAL YEAR BUDGET

Director Wood moved to approve Resolution 2011R-01 amending the 2010-2011 Fiscal Year Budget and authorize the Chair's signature to any necessary documents, seconded by Director Young. The motion carried upon the following vote: Voting AYE – Directors Fryer, Murray, Shepherd, Sprague and Young. Voting NAY – None.

There being no further business to come before the Community Development and Renewal Agency, **Director Fryer moved to adjourn at 7:45 p.m., seconded by Director Wood. All voting AYE.**

RDA
Attachment
#2

CLEARFIELD COMMUNITY DEVELOPMENT AND RENEWAL AGENCY 2011R-02

A RESOLUTION OF THE CLEARFIELD COMMUNITY DEVELOPMENT AND RENEWAL AGENCY AUTHORIZING PREPARATION OF A DRAFT ECONOMIC DEVELOPMENT PROJECT AREA PLAN AND DIRECTING ALL NECESSARY ACTION BY AGENCY STAFF, COUNSEL AND CONSULTANTS.

WHEREAS, pursuant to the provisions and policies of the Limited Purpose Local Government Entities--Community Development and Renewal Agencies Act as set forth in Title 17C, Chapters 1 and 3 of the Utah Code (the "Act"), the Clearfield Community Development and Renewal Agency (the "Agency") having made preliminary investigation and conducted initial studies and inquiries, desires now to begin the process of adopting an economic development project area plan for a possible economic development project; and

WHEREAS, Agency staff is currently proposing that the area as defined in Exhibit "A" attached hereto be considered for an economic development project area preliminarily designated as the ATK Economic Development Project Area; and

WHEREAS, the Agency's Board of Directors must first authorize the preparation of a draft economic development project area plan in order for staff to move forward in preparing such for public input and then consideration by the Board and the Clearfield City Council;

THEREFORE BE IT RESOLVED BY THE CLEARFIELD COMMUNITY DEVELOPMENT AND RENEWAL AGENCY AS FOLLOWS:

1. That the proposed economic development project area is preliminarily designated as the ATK Economic Development Project Area (the "ATK EDA"); and
2. That the Agency, its staff, counsel and consultants, severally and collectively, are hereby authorized and directed to undertake and complete the preparation of a draft economic development project area plan for said ATK EDA; and
3. That the Agency staff, counsel and consultants are directed and authorized to take such action as may be necessary to prepare the draft economic development project area plan, including but not limited to conducting any examination, investigation, and negotiation regarding the project area plan that the Agency considers appropriate: providing notice of the required public hearing to be held on the draft; making the draft available to the public for review, preparing a draft of the required project area budget and the required benefit analysis; and completing other requirements necessary for the project area plan and area to be created and adopted.

This resolution shall take effect upon adoption.

Adopted and approved this 25th day of January, 2011.

ATTEST:

CLEARFIELD COMMUNITY DEVELOPMENT
AND RENEWAL AGENCY:

Nancy R. Dean, Agency Secretary

Kathryn Murray, Chair

VOTE OF THE BOARD

AYE:

NAY:

EXCUSED:

ATTACHMENT

2

January 20, 2011

Consolidated Fee Schedule – Water Meter Costs

Background

Clearfield City currently charges for the cost of new meters that need to be installed. These cost or fees are listed on the Consolidated Fee Schedule. We are now proposing to update the current fees to adequately cover the cost of the meters. The new costs are the current prices that the city is charged from the vendor. An additional 10% is being proposed to cover the cost of overhead for ordering, stocking, inventorying and other costs related to the meter. This 10% is included in the cost that is listed on the fee schedule. For a residential meter the 10% overhead cost is \$19.

A new fee is being proposed with the installation of the new meters. This is the cost for city staff to go out and install the meter. From the residential 5/8" up to and including the 2" meter, the water meter tech can install the meter in one hour. The proposed cost for this would be \$25. Any size meter greater than 2" requires a public works crew to install. Depending on the size of the meter will determine what crew and equipment that it will take to complete the installation. It is proposed the actual cost of labor, material and equipment be paid by the customer.

CLEARFIELD CITY ORDINANCE 2011-03

AN ORDINANCE AMENDING THE CONSOLIDATED FEE SCHEDULE FOR CLEARFIELD CITY CORPORATION.

PREAMBLE: Ordinance 2008-06 enacted a consolidated fee schedule for utilities, recreation, licensing, permits, impact fees, building rental, etc. for Clearfield City Corporation. Amendments to the fee schedule have been identified and shall be enacted as outlined below.

BE IT ORDAINED BY THE CLEARFIELD CITY COUNCIL:

Section 1. Enactment: Title 2, Chapter 5 of the Clearfield City Code is hereby amended to read as follows:

**CONSOLIDATED FEE SCHEDULE
CLEARFIELD CITY CORPORATION**

UTILITIES

Water

Single Family Dwellings

	2008	2009	2010	2011	2012
Base Fee (5/8" meter)	\$10.00	\$10.40	\$10.71	\$11.03	\$11.36
Consumption Charges per 1,000 gallons					
0 - 10,000	\$0.73	\$0.76	\$0.79	\$0.82	\$0.85
10,001 - 40,000	\$0.88	\$0.91	\$0.94	\$0.97	\$1.00
40,001 - 60,000	\$1.03	\$1.06	\$1.09	\$1.12	\$1.15
60,001 - 80,000	\$1.18	\$1.21	\$1.24	\$1.27	\$1.30
80,000 +	\$1.33	\$1.36	\$1.39	\$1.42	\$1.45

Multiple Dwelling Units, Apartment Houses & Mobile Home Parks

(7,000 gallons allowed per unit, then commercial rates apply)

1st Unit	\$12.25	\$12.55	\$12.93	\$13.31	\$13.71
Each Additional Unit	\$10.85	\$11.20	\$11.54	\$11.88	\$12.24

Commercial/Industrial/Institutional/Dormitory

Base fee, based on meter size

5/8"	\$14.60	\$15.20	\$15.66	\$16.13	\$16.61
1"	\$68.20	\$71.10	\$73.23	\$75.43	\$77.69
1.5"	\$68.20	\$71.10	\$73.23	\$75.43	\$77.69
2"	\$89.50	\$93.35	\$96.15	\$99.04	\$102.01
3"	\$227.75	\$237.55	\$244.68	\$252.02	\$259.58
4"	\$340.15	\$354.80	\$365.44	\$376.41	\$387.70
6"	\$447.75	\$467.05	\$481.06	\$495.49	\$510.36
Consumption Charges per 1,000 gallons		\$0.89	\$0.95	\$1.00	\$1.05

Sprinkling lawns, unmetered - base fee from 5/8" commercial rate plus per square foot of lawn area. Unmetered lawn accounts will be billed monthly for a five (5) month period each year, from May 1 up to and including September 30.

	\$0.004641	\$0.004780	\$0.004923	\$0.005071
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Fire Protection Standby Charge:

Sprinkling system standby charge per diameter inch of main pipe	\$2.76	\$2.84	\$2.92	\$3.00
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More than one User:

Minimum monthly fee based on meter size.
Consumption fee shall be divided equally between users unless users present a written agreement that fees shall be charged on different basis.

Unmetered Services

Commercial & industrial users not having metered water service shall be charged for water services based on the number of connections and number of employees

8 or fewer employees minimum 1.0" meter size	\$68.20	\$71.10	\$73.23	\$75.49	\$7,769
9 or more employees, charged at 2.0" meter size	\$89.50	\$93.35	\$96.15	\$99.03	\$102.00

Sanitary Sewer

Residential

Single Family	\$14.85	\$15.50	\$16.70	\$17.37	\$18.06
Multi-Unit					
1st Unit	\$13.35	\$14.15	\$15.35	\$15.96	\$16.60
All Other Units	\$11.45	\$12.20	\$13.40	\$13.94	\$14.49

Commercial/Industrial/Institutional/Dormitory

Metered

Base fee	\$16.55	\$17.55	\$18.75	\$19.50	\$20.28
Consumption fee per 1,000 gallons	\$1.02	\$1.08	\$1.11	\$1.16	\$1.20

Billing periods beginning May 1st through and including the November 1st bill of each year will be billed on a five month winter average consisting of water consumption from December 1st through April 1st bills.

More than one User:

Minimum monthly fee based on meter size.
Consumption fee shall be divided equally between users unless users present a written agreement that fees shall be charged on different basis other than equally

Unmetered Services

Commercial & industrial users not having metered water service shall be charged for water services based on the number of connections and number of employees
8 or fewer employees minimum 1.0" meter size

Commercial Monthly Base Fee

9 or more employees, charged at 2.0" meter size

Commercial Monthly Base Fee + \$1.00/employee

Special Treatment

When sewage requires special treatment or causes an unusual and abnormal burden on the disposal facilities, additional charges shall be assessed as determined by the City Council to be fair and equitable.

Storm Sewer

Residential

Single Family and duplex	\$4.05	\$4.10	\$4.22	\$4.35	\$4.48
Tri-plex and fourplex	\$8.10	\$8.20			
Apartments with more than 4 units at Commercial rate					

Commercial/Industrial

\$4.05/ESU	\$4.10/ESU	\$4.22/ESU	\$4.35/ESU	\$4.48/ESU
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(2,700 sq ft of impervious surface equals 1 ESU)

Credit for On-Site Mitigation:

- 50% with maximum release of 0.20 cfs/ac and having installed an approved sand &
- 30% with maximum release of 0.20 cfs/ac within a landscaped area or a retention
- 20% with maximum release of 0.20 cfs/ac within an impervious surface area on the

Residential Solid Waste (Garbage)

Base fee (with 1st can)	\$15.25	\$15.25	\$15.25	\$15.25
Each additional can	\$7.00	\$7.00	\$7.00	\$7.00

Utility Taxes

Six percent (6%) of total water and sewer charges

Misc. Fees

Refundable security deposit	\$65.00	\$65.00	\$65.00	\$65.00
Service Fee	\$25.00	\$25.00	\$25.00	\$25.00
Late Fee		\$10.00 or 1.5%, whichever is greater		
Disconnect/Reconnect Fee	\$25.00	\$25.00	\$25.00	\$25.00
Administrative fine for violations of Title 9		Not less than \$100, nor more than \$200		

RECREATION FEES:

Park Rental Fees:

\$25 refundable cleaning deposit due at the time of rental

Picnic shelter

Amphitheater (per hour)

Resident	Non-resident
\$15.00	\$35.00
\$10.00	\$10.00

Athletic Field / Facility Usage Fees:

\$100 refundable cleaning deposit due at the time of rental

Usage fee (per hour per field)

Lights (per hour per field)

Field preparation Mon-Fri (per field)

Field preparation Sat-Sun (per field)

Scoreboard (per field)

Supervisor in charge of scoreboard (per hour)

Resident	Non-resident
\$10.00	\$20.00
\$20.00	\$20.00
\$25.00	\$25.00
\$40.00	\$40.00
\$10.00	\$10.00
\$12.00	\$12.00

July 4th Booth Fees:

Shaded booth, no electricity

Shaded booth, non-food w/electricity

Shaded booth, w/electricity food vendor

Food vendor with own trailer w/electricity

Each additional electrical outlet

All vendors
\$80.00
\$110.00
\$110.00
\$100.00
\$10.00

Recreation Leagues, Sports, Classes, and Misc. Fees:

Contact Community Services Department

AQUATIC CENTER FEES:

(All fees include tax)

Daily Admission

Child 3 and under

Youth 4-17

Adult 18-59

Senior 60+

\$1.00
\$3.00
\$5.50
\$3.00

Annual Membership fees

Membership rates includes tax

Child 4-12

Youth 13-17

Resident	Non-Resident
\$130.00	\$197.25
\$170.00	\$260.00

Adult 18-59	\$260.00	\$390.00
Senior 60+	\$170.00	\$260.00
Senior couple	\$260.00	\$390.00
Adult couple	\$340.00	\$510.00
Family	\$440.00	\$620.00

Membership Registration Fee

Individual one-time registration fee	\$25.00	\$25.00
Senior Couple one-time registration fee	\$40.00	\$40.00
Adult Couple one-time registration fee	\$50.00	\$50.00
Family one-time registration fee	\$75.00	\$75.00

Membership Cancellation Fee

Individual	\$25.00	\$25.00
Couple	\$50.00	\$50.00
Family	\$75.00	\$75.00

15-Punch Pass

Youth 4-17	\$40.95	\$40.95
Adult	\$72.00	\$72.00
Senior	\$40.95	\$40.95

Aquatic Center Day Care

Hourly rate per child	\$3.50	\$3.50
5-hour punch pass	\$15.00	\$15.00
10-hour punch pass	\$30.00	\$30.00
30-hour punch pass	\$75.00	\$75.00
50-hour punch pass	\$105.00	\$105.00

Aquatic Center Programs

	Resident	Non-resident
Swim lessons	\$31.00	\$36.00
Private swim lessons - one student	\$10.00	\$12.00
Private swim lessons - two students	\$11.00	\$13.00
Private swim lessons - three students	\$12.00	\$14.00
Clearfield City Aquatics Team 3 days/week	\$25.00	\$28.00
Clearfield City Aquatics Team 5 days/week	\$30.00	\$33.00

Aquatic Center Facility Rentals:	Per hour
Leisure pool 1-100 people	\$150.00
Extra fee per hour / additional 25 people	\$25.00
Lap pool 1-100 people	\$100.00
Extra fee per hour / additional 25 people	\$25.00
Lap and Leisure pool 1-100 people	\$225.00
Extra fee per hour / additional 25 people	\$25.00
Lap pool / splash pad	\$125.00
Lap pool / leisure pool / splash pad	\$300.00
Splash pad & patio area	\$75.00
Lane rental	\$12.50
Shower rental	\$50.00
Wet classroom	\$35.00
Party room	\$35.00
Birthday party package	\$75.00
(Includes 45 minutes in party room. 8 children, 2 adults)	
Full aquatic center	\$400.00
Gym - full court (30 minutes)	\$25.00
Gym - half court (30 minutes)	\$15.00
Aquatic Center Misc. Fees:	
Body Fat Testing	\$10.00
Personal training - couple	\$60.00
Personal training - single	\$40.00
Personal training - 10 sessions	\$340.00
Personal training - 6 sessions	\$216.00
Personal training - 3 sessions	\$114.00

BUSINESS LICENSE FEES

General Business License	Fee / Amount
New	\$75
Renewal / Commercial	\$64
Renewal / Home	\$64
Rental Dwelling License	
New	\$190
New - Good Landlord Participant	\$30
Renewal or amendment	\$64

Temporary or Seasonal Merchant License or Mobile Food Vendor License	
New - Sixty (60) Days	\$120
Cleaning Deposit	\$100
Solicitor License	
New	\$215
Renewal	\$64
Identification Badge	\$15
Beer Licenses	
Class A - Off-Premise	
New	\$138
Renewal	\$64
Class B - Restaurant	
New	\$138
Renewal	\$64
Class C - Tavern	
New	\$138
Renewal	\$64
Class D - Nonprofit Organization	
New	\$138
Renewal	\$64
Class E - Temporary Special Event	
New	\$138
Renewal	\$64
Sexually-Oriented Business Licenses	
Outcall Services	
New	\$200
Renewal	\$64
Adult Business	
New	\$200
Renewal	\$64
Nude Entertainment Business	
New	\$200
Renewal	\$64
Semi-nude Dancing Bar	
New	\$200
Renewal	\$64

Nude and Semi-nude Dancing Agency	
New	\$200
Renewal	\$64
Sexually-Oriented Business Employee Licenses	
Non-performing Employee	
New	\$200
Renewal	\$64
Outcall Services Performer	
New	\$200
Renewal	\$64
Adult Business Performer	
New	\$200
Renewal	\$64
Nude Entertainment Business Performer	
New	\$200
Renewal	\$64
Semi-nude Dancing Bar Performer	
New	\$200
Renewal	\$64
Firework Stand License	
New	\$120
Cleaning Deposit	\$100
Pawnbroker License	
New	\$138
Renewal	\$64
Disproportionate Service Fees	
Daycare / Preschool, Commercial (new only)	\$10
Daycare / Preschool, Home (new only)	\$135
Manufacturing Businesses (new and renewal)	\$200
Single-Family Rental (new and renewal) with Good Landlord Program - per unit	\$7
Two-Family Rental (new and renewal) with Good Landlord Program Discount	\$3
Multi-Family Rental (new and renewal) with Good Landlord Program Discount	\$7
Mobile Home Park (new and renewal) with Good Landlord Program Discount	\$7
Single-Family Rental (new and renewal)	\$75
Two-Family Rental (new and renewal)	\$16.50
Multi-Family Rental (new and renewal)	\$76.50

Mobile Home Park (new and renewal)	\$47.25
Convenience Stores (new and renewal)	\$500
Restaurants (new and renewal)	\$150
Tavern (new and renewal)	\$800
Automotive (new and renewal)	\$115
Financial Services (new and renewal)	\$440
Pawn Shops (new and renewal)	\$500

Bonds Required

Sexually-Oriented Businesses:

Each applicant for a sexually-oriented business license shall post with the City's business license department a cash or corporate surety bond, payable to the City, in the amount of two thousand dollars (\$2,000). Any fines assessed against the business, officers or managers for violations of City ordinances shall be taken from this bond if not paid in cash within ten (10) days after notice of the fine, unless an appeal is filed. In the event the funds are drawn against the cash or surety bond to pay such fines, the bond shall be replenished to two thousand dollars (\$2,000) within fifteen (15) days of the date of notice of any draw against it.

Firework Stands:

Bond Or Liability Insurance: Any application for permit as herein provided shall be accompanied by a certificate of insurance insuring the licensee and naming the City as an additional insured, conditioned for the payment of all damages which may be caused either to a person or to property by reason of the display so licensed and arising from any acts of the licensee, his agents or employees. Such insurance shall be in a sum not less than one hundred thousand dollars/three hundred thousand dollars (\$100,000.00/\$300,000.00) for bodily injury and fifty thousand dollars/one hundred thousand dollars (\$50,000.00/\$100,000.00) for property damage and no City officer or licensing agent or other representative of the City shall in any event issue any permit hereinabove referred to until such certificate of insurance has been furnished and passed upon by the City Manager and the City Attorney as to form and sufficiency.

Pawnbrokers:

Prior to the issuance of any license for the business of a pawnbroker, the applicant therefore shall file with the Director of Finance a bond with a sufficient surety in the penal sum of two thousand dollars (\$2,000.00), in such form as shall be approved by the City Attorney, conditioned for the faithful observance of all laws and ordinances respecting pawnbrokers. The form of the bond and the sufficiency of the surety shall be approved by the City Attorney.

Miscellaneous

Duplicate license / certificate	\$5
Report showing all businesses licensed in the city	\$5

Penalties

Renewals not paid on or before January 7 th	50 % of the total amount due
Renewals not paid on or before January 31 st	\$100 to cover collection costs
Engaging in business without a license	\$50

Amended License

Processing Fee	\$5
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POLICE

Copy of Police Report	\$5.00
1st copy to those involved	No Cost
Tape or CD with photos or video	\$25.00
Fingerprinting (resident)	\$10.00
Fingerprinting (non-resident)	\$15.00

Alarm Monitoring

Monthly charge per individual site	\$20.00
Cost per alarm received (no charge for first three in any month)	\$20.00

Registration Fee

Sex Offender	\$25.00
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GRAMA FEES:

Copy cost per side	\$0.25
Certified copies per page	\$2.00
Copy of a tape recording	\$3.00
Compilation time per hour	\$14.00
Police reports	\$5.00
Budget copies	\$5.00
Land Use Plans (General Plan)	\$5.00

Requests that include the inspection of a voluminous scope of records and/or have not identified any particular record(s) with any degree of specificity, will need to adhere to the following procedures and guidelines in order for the City to reasonably facilitate the request:

1) Written notice must be provided to the office of the City Recorder at least ten (10) business days in advance of the date and times desired to inspect the City's public records. Said notice must include a particular category of records to examine on each date so that those records may be pulled, placed in a central location, and then reviewed for any private, controlled, or protected documents in advance of the inspection.

2) Appointments to inspect the City's public records will be made in four (4) hour time blocks, either from the hours of 8:30 a.m. until 12:30 p.m. or from 1:00 p.m. until 5:00 p.m. Requestors may utilize only one (1) four (4) hour time block for inspecting records per day and must not request more than two (2) such appointments per week.

3) The City shall charge a reasonable fee to cover its actual costs for accommodating the records request. Pursuant to this Fee Schedule, the requestor will be charged a minimum of \$14.00 per hour to cover the necessary staff time to facilitate complying with the request. The requestor must pay \$56.00 (4 hours X \$14/hour) in advance for each four (4) hour block of inspection time scheduled. However, that amount is only designed to offset the City's labor costs to have an employee sit with the requestor while any public records are inspected in order to maintain the integrity of said records. Any additional costs for searching, retrieval, compiling, formatting, manipulating, packaging, summarizing, tailoring, copying, etc. will be charged in addition to the \$56.00 per four (4) hour inspection block that will have already been paid in advance.

PLANNING & ZONING FEES:

Engineering Fees	Per City Engineer Hourly Rates
Site Plan Review	\$500 plus Engineering
Conditional Use Permit	
Residential	\$350 plus Engineering
Commercial	\$350 plus Engineering
Request for Extension	\$200 plus Engineering
Rezone	\$650 plus Engineering
Zoning Ordinance Amendment	\$650 plus Engineering
General Plan Amendment	\$900 plus Engineering
Street Vacation	\$450 plus Engineering
Plat Vacation / Amendment	\$300 plus Engineering
Annexation	\$1000 plus Engineering
Special Planning Commission Meeting	\$500
Subdivision Approval	
Preliminary	\$500 + \$25 per lot, plus Engineering
Final	\$400 + \$25 per lot, plus Engineering
Subdivision Public Hearing	\$300
Appeal to the Planning Commission or City Council	\$150 plus Independent Legal Fees
Recording Fees	Paid directly to Davis County Recorder

Permanent Sign Permit	\$50 plus Inspection Fees
Temporary Sign Permit	\$20
Variance	\$250 plus Engineering

Maps	Resident:	Non-resident:
8 ½ X 11	No Cost	\$1.00
11 X 17	No Cost	\$1.00
18 X 24	\$2.00	\$2.00
32 x 48	\$3.00	\$3.00

CODE ENFORCEMENT FEES:

Restoration Permit	First - \$25 / Second - \$50
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BUILDING PERMIT AND DEVELOPMENT FEES:

General - Building valuation:

From \$1 to \$500	\$23.50
From \$501 to \$2,000	\$23.50 plus \$3.05 each additional \$100 or fraction thereof
From \$2,001 to \$25,000	\$69.25 plus \$14.00 each additional \$1,000 or fraction thereof
From \$25,001 to \$50,000	\$391.75 plus \$10.10 each additional \$1,000 or fraction thereof
From \$50,001 to \$100,000	\$643.75 plus \$7.00 each additional \$1,000 or fraction thereof
From \$100,001 to \$500,000	\$993.75 plus \$5.60 each additional \$1,000 or fraction thereof
From \$501,000 to \$1,000,000	\$3,233.75 plus \$4.75 each additional \$1,000 or fraction thereof
From \$1,000,000 up	\$5,608.75 plus \$3.65 each additional \$1,000 or fraction thereof

Pools, tubs and spas:

Public	\$150 each
Private	\$47 each

Landscape sprinkling system	\$47 each
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Plan check fee:

Commercial	
65% of the building permit fee for building value of \$1 - \$100,000	
60% of the building permit fee for building value of \$100,001 - \$500,000	
50% of the building permit fee for building value of \$500,001 and greater	
Use of outside consultants for plan checking	Actual Cost **
Residential and pools	20% of the building permit fee

** Actual costs include administrative and overhead costs

Plan check deposit required for new construction	
Residential	\$100
Commercial	\$250

Off-site Bonds	
Residential	\$2,000
Commercial	As per City Engineer's cost estimate

Permit inspection fees:	
Outside normal business hours (minimum charge of two hours)	\$47 per hour
Re-inspection	\$47 per hour
Inspections for which no fee is specifically indicated (minimum charge of .5 hours)	\$47 per hour
Additional plan review required by revisions (minimum charge of .5 hours)	\$47 per hour

Home daycare or preschool plan check and inspection fee	\$25 each
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Street Cut Permit (Excavation Permit)	
Lateral excavation (roads older than 1 year)	\$60 / lane cut
Lateral excavation (roads newer than 1 year)	\$120 / lane cut
Longitudinal excavation (roads older than 1 year)	
First 660 lineal feet	\$120
Each additional 660 lineal feet or fraction thereof	\$240
Longitudinal excavation (roads newer than 1 year)	
First 660 lineal feet	\$240
Each additional 660 lineal feet or fraction thereof	\$240
Excavations off improved right-of-ways	\$60
Bond per lateral excavation	\$1,000
Bond per unlimited number of lateral excavations	\$15,000
Bond for longitudinal excavation for 100 lineal feet or fraction thereof	\$2,000

Demolition permit (including inspections)	\$150
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State Surcharge
A 1% state surcharge may be applicable to building permit fees

Meter Fees	Cost	Installation Fee
5/8" x 3/4" Meter	\$208	\$25
1" Meter	\$292	\$25

1-1/2" Meter	\$530	\$25
2" Meter	\$700	\$25
2" Compound Series Meter w/2 Orion Transmitters	\$1,945	Per City Public Works Hourly Rate
3" Compound Series Meter w/2 Orion Transmitters	\$2,263	Per City Public Works Hourly Rate
4" Compound Series Meter w/2 Orion Transmitters	\$3,528	Per City Public Works Hourly Rate
6" Compound Series Meter w/2 Orion Transmitters	\$4,927	Per City Public Works Hourly Rate
1-1/2" Turbine Meter	\$800	Per City Public Works Hourly Rate
2" Turbine Meter	\$875	Per City Public Works Hourly Rate
3" Turbine Meter	\$987	Per City Public Works Hourly Rate
4" Turbine Meter	\$1,448	Per City Public Works Hourly Rate
6" Turbine Meter	\$3,413	Per City Public Works Hourly Rate

Telecommunications franchise application fee \$500

Sewer Connection Fees

Each connection to the city sanitary sewer system including each \$500
 Additional connection fee per lot within the subdivision, mobile \$25

DEVELOPMENT IMPACT FEES:

Residential	2010	2011	2012
Single Family (includes attached & detached)			
Park Impact Fee	\$853	\$853	\$853
Storm water	\$1,361	\$1,396	\$1,432
Water	\$3,632	\$3,726	\$3,822
Sewer	\$1,969	\$2,019	\$2,072
All Others (per housing unit)			
Park Impact Fee	\$604	\$604	\$604
Storm water	\$1,361	\$1,396	\$1,432
Water	\$3,632	\$3,726	\$3,822
Sewer	\$1,969	\$2,019	\$2,072

Non-residential

Storm water per ESU (1 ESU = 2,700 sq. ft. of impervious surface) \$1,361 2010 \$1,396 2011 \$1,432 2012

If there is storm water detention onsite, the fee is reduced if the detention area is:
 Paved - 20% reduction
 Grassed - 30% reduction
 Sand & Oil Interceptor - 50% reduction

Water Impact (per water meter size*)	2010	2011	2012
0.75	\$3,632	\$3,726	\$3,822
1.00	\$9,081	\$9,315	\$9,556
1.50	\$18,161	\$18,630	\$19,112
2.00	\$29,058	\$29,809	\$30,579
3.00	\$54,484	\$55,891	\$57,336
4.00	\$90,806	\$93,152	\$95,559

Sewer Impact (per water meter size*)	2010	2011	2012
0.75	\$1,969	\$2,019	\$2,072
1.00	\$4,921	\$5,049	\$5,179
1.50	\$9,843	\$10,097	\$10,358
2.00	\$15,748	\$16,155	\$16,573
3.00	\$29,528	\$30,291	\$31,074
4.00	\$49,214	\$50,485	\$51,790

* Water and sewer impact fees for meters larger than four inches will be based on annualized average day demand and the net capital cost per gallon of capacity.

Independent Fee Calculation Review \$150 plus Actual Cost

Administrative fee for Appeals \$75

North Davis Fire District Determined by Fire District
Collection Fee \$20

North Davis Sewer District Determined by Sewer District
Collection Fee \$20

DOG LICENSES

License for dog or cat (unaltered) for one year	\$24.00
Senior Citizen Owner	\$10.00
License for dog or cat (altered) for one year	\$12.00
License for dog or cat (altered) for lifetime	
Senior Citizen Owner - must be spayed/neutered	\$20.00
Duplicate (replacement) tag	\$6.00

FIRE HYDRANT METERS

Short Term Meter (3 days or less)	\$8.00 + usage charges
Long Term Meter (4 or more days)	\$30/month + usage charges
Lost, broken or damaged meter	\$650.00

NEIGHBORHOOD DUMPSTERS

Deposit (applied to resident's acct when charges are billed)	\$75.00
Delivery & picking-up	\$53.61 + fuel surcharge
Tipping Charge	\$26 / ton

CEMETERY FEES

	Resident	Non-resident
Plot - adult (includes perpetual upkeep)	\$450.00	\$950.00
Perpetual Upkeep - adult	\$250.00	\$350.00
Interment - adult	\$300.00	\$600.00
Plot - infant (includes perpetual upkeep)	\$150.00	\$400.00
Interment - infant/cremains	\$200.00	\$300.00
Plot - cremains (includes perpetual upkeep)	\$250.00	\$500.00
Perpetual Upkeep - cremains	\$100.00	\$200.00
Interment extra fee for weekends/holidays	\$100.00	\$150.00
Disinterment	\$500.00	\$500.00
Cemetery certificate transfer fee	\$10.00	\$10.00
Gravesite Marker (for second and each additional time)	\$25.00	\$25.00

BUILDING RENTAL FEES

	Resident	Non-resident
Refundable cleaning & security deposit - no food	\$50.00	\$50.00
Refundable cleaning & security deposit - food served	\$250.00	\$250.00
Room Rental / per hour	\$35.00	\$50.00
Room Rental / per hour Government Agencies	\$35.00	\$35.00

Section 2. Effective Date: This Ordinance shall become effective immediately upon posting.

Section 3. Repealer: Any Ordinance or sections or portions of ordinances previously enacted by the Clearfield City Council which are in conflict with the provisions of this Ordinance are hereby repealed and replaced by this Ordinance.

Dated this 25th day of January, 2011, at the regularly scheduled meeting of the Clearfield City Council.

CLEARFIELD CITY CORPORATION

Donald W. Wood, Mayor

ATTEST

Nancy R. Dean, City Recorder

VOTE OF THE COUNCIL

AYE:

NAY: