

CLEARFIELD CITY COUNCIL  
AGENDA AND SUMMARY REPORT  
December 13, 2011 – REGULAR SESSION  
*Revised December 12, 2011*

City Council Chambers  
55 South State Street  
Third Floor  
Clearfield, Utah

**Mission Statement:** To provide leadership in advancing core community values; sustain safety, security and health; and provide progressive, caring and effective services. We take pride in building a community where individuals, families and businesses can develop and thrive.

**6:00 P.M. WORK SESSION**

Discussion on an Easement with Rocky Mountain Power  
Discussion on Fourth of July Celebration Activities

**7:00 P.M. REGULAR SESSION**

CALL TO ORDER:

Mayor Wood

OPENING CEREMONY:

Youth City Council Member Andrew Allred

APPROVAL OF MINUTES:

November 15, 2011 – Work Session

November 15, 2011 – Regular Session

November 29, 2011 – Joint Work Session

November 29, 2011 – Special Session

**PRESENTATION:**

1. **UPDATE FROM THE NORTH DAVIS SEWER DISTRICT**

**BACKGROUND:** Ivan Anderson, Clearfield City's Sewer District Board Representative, will present an update from the North Davis Sewer District and address any questions from the City Council.

2. **PRESENTATION BY HILL AIR FORCE BASE (HAFB) ENVIRONMENTAL RESTORATION DIRECTORATE**

**BACKGROUND:** Ms. Shannon Smith from the Hill Air Force Base (HAFB) Environmental Restoration Directorate will update the Council regarding the indoor sampling program and groundwater contamination.

**PUBLIC HEARING:**

3. **PUBLIC HEARING TO RE-OPEN THE 2011-2012 FISCAL YEAR BUDGET**

**BACKGROUND:** State Law requires a public hearing before the City Council approves amendments to the City budget. Bob Wylie, Administrative Services Director, will be presenting amendments for the 2011-2012 Fiscal Year Budget.

**RECOMMENDATION:** Receive public comment.

***SCHEDULED ITEMS:***

4. CITIZEN COMMENTS

***CONSENT ITEMS:***

5. CONSIDER APPROVAL OF RESOLUTION 2011R-21 MAKING AN APPOINTMENT TO THE MILITARY INSTALLATION DEVELOPMENT AUTHORITY'S (MIDA'S) DEVELOPMENT REVIEW COMMITTEE (DRC)

BACKGROUND: The Military Installation Development Authority (MIDA) requested the City Council appoint a qualified member to its Development Review Committee (DRC). The objective of the DRC is to advise MIDA on issues relating to the efficient and timely development of the the Enhanced Lease Project Area (Falcon Hill) at Hill Air Force Base (HAFB) and to involve cities and counties adjacent to that development in the process.

RECOMMENDATION: Approve Resolution 2011R-21 making an appointment to the Military Installation Development Authority's (MIDA's) Development Review Committee (DRC) and authorize the Mayor's signature to any necessary documents.

6. CONSIDER APPROVAL OF RESOLUTION 2011R-19 AUTHORIZING STAFF TO APPLY FOR A RECYCLING MARKET DEVELOPMENT ZONE

BACKGROUND: The Community Development Department requests authorization from the Council to apply for a State Recycling Market Development Zone, which focuses on recycling as an economic development tool. The zone will assist manufacturing businesses in Clearfield that collect, process, distribute, or use recycled materials in their manufacturing operations, or compost.

RECOMMENDATION: Approve Resolution 2011R-19 authorizing staff to apply for a Recycling Market Development Zone and authorize the Mayor's signature to any necessary documents.

7. CONSIDER APPROVAL OF ORDINANCE 2011-12 ADOPTING A DAYTIME CURFEW ORDINANCE TO PROHIBIT LOITERING OF A MINOR CHILD DURING SCHOOL HOURS

BACKGROUND: Similar to neighboring cities, Clearfield Police Department desires to establish and enforce a Daytime Curfew Ordinance to allow a peace officer to inquire and verify a minor's age and reason for being in a public place or other restricted place within the City limits during the normal school hours for the school said minor is required to attend; and upon violation, take minor into custody and either transport or release to the minor's school or approved school board designation.

RECOMMENDATION: Approve Ordinance 2011-12 adopting a Daytime Curfew Ordinance and authorize the Mayor's signature to any necessary documents.

8. CONSIDER THE AWARD OF BID TO PERFORM CONSTRUCTION SERVICES FOR THE INSTALLATION OF UTILITIES ON THE NORTH SIDE OF 700 SOUTH STREET FROM STATE STREET TO SOUTH MAIN STREET AS PART OF THE UDOT SR-193 BRIDGE AND ROADWAY WIDENING PROJECT

BACKGROUND: Bids were received from ten construction companies to install utilities (culinary water, sanitary sewer and storm drain) on the north side of 700 South Street from State Street to South Main Street. The lowest responsible bid was received from Brinkerhoff Excavating, with a bid of \$1,111,090.40. The City has an agreement with UDOT for reimbursement of the costs associated with this project. The City's Engineers have reviewed the bids.

RECOMMENDATION: Approve the Award of bid for the installation of utilities on the north side of 700 South Street from State Street to South Main Street as part of the UDOT SR-193 Bridge and Roadway Widening Project to Brinkerhoff Excavating for the bid amount of \$1,111,090.40, and approve funding for engineering and contingency of \$222,400.00, for a total project cost of \$1,333,490.40; and authorize the Mayor's signature to any necessary documents.

9. CONSIDER APPROVAL OF RESOLUTION 2011R-22 MAKING AN APPOINTMENT TO THE NORTH DAVIS FIRE DISTRICT (NDFD) ADMINISTRATIVE BOARD

BACKGROUND: Recent legislation requires the City to appoint elected officials to special districts which impose taxes and fees. Councilmember Fryer has been providing representation for the City. Mayor Wood recommends appointing Councilmember as the City's representatives to the North Davis Fire District (NDFD) Administrative Board.

RECOMMENDATION: Approve Resolutions 2011R-22 making an appointment to the North Davis Fire District (NDFD) Administrative Board and authorize the Mayor's signature to any necessary documents.

***SCHEDULED ITEMS:***

10. PRESENTATION OF THE COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR THE YEAR ENDING JUNE 30, 2011

BACKGROUND: Chuck Ulrich of Ulrich & Associates, P.C. is here to present Clearfield City's Comprehensive Annual Report (CAFR) for the year ending June 30, 2011 and to address any questions the Council may have concerning the report.

RECOMMENDATION: Accept Clearfield City's Comprehensive Annual Financial Report for the year ending June 30, 2011.

11. MAYORAL APPOINTMENTS

BACKGROUND: Due to the results of the 2011 Municipal Election it is necessary to make new assignments to various boards and commissions for members of the City Council.

RECOMMENDATION: Approve the Mayor's appointments and authorize his signature to any necessary documents.

12. CONSIDER APPROVAL OF RESOLUTION 2011R-23 AMENDING THE 2011-2012 FISCAL YEAR BUDGET

RECOMMENDATION: Approve Resolution 2011R-23 amending the 2011-2012 Fiscal Year Budget and authorize the Mayor's signature to any necessary documents.

13. CONSIDER APPROVAL OF AN EASEMENT FOR ROCKY MOUNTAIN POWER ADJACENT TO THE POWER SUB-STATION LOCATED AT 610 SOUTH 1000 WEST

BACKGROUND: Rocky Mountain Power is upgrading the service from their power sub-station located at 610 South 1000 West, they needs to place power poles on City property to the east and north of the sub-station. A property appraisal has been conducted to establish a fair value for the easement. The value identified in the appraisal is \$13,500.

RECOMMENDATION: Approve the easement for Rocky Mountain Power at approximately 610 South 1000 West and authorize the Mayor's signature to any necessary documents.

14. CONSIDER APPROVAL OF THE FINDINGS, CONCLUSIONS AND DETERMINATION FROM THE BUSINESS LICENSE APPEAL HEARING HELD ON NOVEMBER 1, 2011

**COMMUNICATION ITEMS:**

Mayor's Report  
City Councils' Reports  
City Manager's Report  
Staffs' Reports

**\*\*COUNCIL MEETING ADJOURN\*\***

Dated this 12<sup>th</sup> day of December, 2011.

/s/Nancy R. Dean, City Recorder

The City of Clearfield, in accordance with the 'Americans with Disabilities Act' provides accommodations and auxiliary communicative aids and services for all those citizens needing assistance. Persons requesting these accommodations for City sponsored public meetings, service programs or events should call Nancy Dean at 525-2714, giving her 48-hour notice.