

CLEARFIELD CITY COUNCIL MEETING MINUTES
7:00 P.M. REGULAR SESSION
August 23, 2011

PRESIDING:	Doyle Sprague	Mayor Pro Tem
PRESENT:	Marilyn Fryer Kathryn Murray Mark Shepherd Bruce Young	Councilmember Councilmember Councilmember Councilmember
EXCUSED:	Don Wood	Mayor
STAFF PRESENT:	Adam Lenhard Brian Brower Greg Krusi Scott Hodge Valerie Claussen Eric Howes Bob Wylie Nancy Dean Kim Read	Interim City Manager City Attorney Assistant Police Chief Public Works Director Acting Community Development Director Community Services Director Administrative Services Director City Recorder Deputy City Recorder

VISITORS: Lynada Peterson – Candidate, Betty Jimenez, Joy Brown – American Legion, Mike LeBaron – Candidate, Mike Jensen – Candidate, Alissa McFadden

Mayor Pro Tem Sprague informed the citizens present that if they would like to comment during the Public Hearings or Citizen Comments there were forms to fill out by the door.

Mayor Pro Tem Sprague conducted the Opening Ceremony.

APPROVAL OF THE MINUTES FROM THE JULY 26, WORK SESSION, AUGUST 9, 2011
REGULAR SESSION AND THE AUGUST 12, 2011 WORK SESSION

Councilmember Fryer moved to approve the minutes from the July 26, 2011 work session, August 9, 2011 regular session and the August 12, 2011 work session as written, seconded by Councilmember Murray. All voting AYE.

PUBLIC HEARING TO CONSIDER A TEXT AMENDMENT TO THE CITY'S LAND USE
ORDINANCE, TITLE 11, CHAPTER 11, REGARDING PHYSICAL THERAPY FACILITIES

The proposed amendments to Clearfield City's Land Use Ordinance Title 11, Chapter 11 would include Physical Therapy Facilities as a permitted use in the C-1, C-2, D-R and M-1 zoning districts and permitted with a Conditional Use Permit in the C-R zoning district.

Mayor Pro Tem Sprague declared the Public Hearing open at 7:03 p.m.

Mayor Pro Tem Sprague asked for public comment.

There was no public comment.

Councilmember Shepherd moved to close the public hearing at 7:04 p.m., seconded by Councilmember Young. All voting AYE.

PUBLIC HEARING FOR THE CLEARFIELD CITY MUNICIPAL CAMPUS REZONE

The property was approximately 7.23 acres and was located on the southeast corner of Center and State Streets. The request is for a rezone from C-2 (Commercial) to PF (Public Facilities). (TINs: 12-001-0087, 12-001-0089 through -0099, 12-001-0112 and -0113, 12-001-0129 and -0130, 12-001-0145, 12-001-0166 and 12-001-0169)

Mayor Pro Tem Sprague declared the Public Hearing open at 7:04 p.m.

Mayor Wood asked for public comment.

There was no public comment.

Councilmember Shepherd moved to close the public hearing at 7:05 p.m., seconded by Councilmember Fryer. All voting AYE.

CITIZEN COMMENTS

There were no citizen comments.

APPROVAL OF ORDINANCE 2011-08 APPROVING TEXT AMENDMENTS TO THE CITY'S LAND USE ORDINANCE, TITLE 11, CHAPTER 11, REGARDING PHYSICAL THERAPY FACILITIES

Councilmember Fryer moved to approve Ordinance 2011-08 approving text amendments to the City's Land Use Ordinance, Title 11, Chapter 11, regarding the use of Physical Therapy Facilities and authorize the Mayor's signature to any necessary documents, seconded by Councilmember Shepherd. The motion carried upon the following vote: Voting AYE – Councilmembers Fryer, Murray, Shepherd and Young. Voting NAY – None.

APPROVAL OF ORDINANCE 2011-09 APPROVING THE REZONE OF APPROXIMATELY 7.23 ACRES FROM C-2, COMMERCIAL, TO PF, PUBLIC FACILITIES ZONE

Councilmember Young moved to approve Ordinance 2011-09 approving the rezone of approximately 7.23 acres from C-2, Commercial, to PF, Public Facilities Zone and authorize the Mayor's signature to any necessary documents, seconded by Councilmember Fryer. The motion carried upon the following vote: Voting AYE – Councilmembers Fryer, Murray, Shepherd and Young. Voting NAY – None.

APPROVAL OF RESOLUTION 2011R-15 APPOINTING POLL WORKERS AND SETTING THE POLLING PLACES FOR THE MUNICIPAL ELECTIONS BEING HELD IN SEPTEMBER AND NOVEMBER

State Law (U.C.A. 20A-5-602 and 20A-5-301) required the City Council to appoint poll workers and set the polling places prior to a municipal election. The Municipal Primary Election would be held September 13, 2011 and the Municipal General Election would be held on November 8, 2011.

Councilmember Shepherd moved to approve Resolution 2011R-15 appointing poll workers and setting the polling places for the Municipal Elections as recommended by the City Recorder and allow the City Recorder to make additions and corrections as needed and authorize the Mayor's signature to any necessary documents, seconded by Councilmember Fryer. The motion carried upon the following vote: Voting AYE – Councilmembers Fryer, Murray, Shepherd and Young. Voting NAY – None.

APPROVAL OF THE AWARD OF BID FOR JANITORIAL SERVICES

The current janitorial services contract expired in July and was being performed on a month-to-month agreement. Staff solicited bids for janitorial services and six vendors returned qualified bids with monthly quotes ranging from \$9,762 to \$14,226. The lowest qualified bidder was RBM Building Services, Inc. for the base price of \$9,762 per month with a high of \$10,022.01 for other months when additional services are needed.

Councilmember Murray moved to approve the award of bid to RBM Building Services and authorize the Mayor's signature to any necessary documents, seconded by Councilmember Fryer. All voting AYE.

APPOINT THE NEW CITY MANAGER

Mayor Pro Tem Sprague read a statement from Mayor Don Wood recommending Adam Lenhard be appointed as Clearfield City Manager.

Mayor Pro Tem Sprague expressed appreciation to Adam Lenhard and stated he was excited for him and looked forward to his leadership for the City. He stated he would be part of the voting body since the recommendation was being made by the Mayor.

Councilmember Shepherd moved to appoint Adam Lenhard as Clearfield City Manager and authorize the Mayor's signature to any necessary documents, seconded by Councilmember Murray. The motion carried upon the following vote: Voting AYE – Councilmembers Fryer, Murray, Shepherd, Sprague and Young. Voting NAY – None.

Adam Lenhard stated it was an honor to be appointed as the new City Manager. He added he was excited and looked forward to the future in working together with the City Council and Staff. He expressed confidence the City was headed in the right direction. He indicated he had extreme trust and confidence in the Executive Staff and expressed his appreciation for the opportunity to work directly with each of them. He believed with the continued efforts of everyone the City would continue to be successful in the future.

COMMUNICATION ITEMS:

Councilmember Fryer – reminded the Council the Farmer's Market was being held every Wednesday at the Aquatic Center bowery and commented there were some great vendors. She indicated Marliss Scott and Natalee Flynn, Community Relations Coordinators, had done a great job in invigorating the Farmer's Market with food and entertainment.

Councilmember Murray – nothing to report.

Councilmember Shepherd – reported he went to the City's presentation of the play, "Nonsense" and expressed his opinion it was one of the best productions the City had presented in quite a while.

Councilmember Sprague – nothing to report.

Councilmember Young – reported he had attended the Youth City Council (YCC) retreat on Friday, August 19, 2011. He added a discussion had taken place regarding a pedestrian accident and the YCC was suggesting the City consider placing orange flags at the crosswalks which were used to make pedestrians more visible to motorists.

Adam Lenhard, City Manager – nothing to report.

STAFFS' REPORTS:

Nancy Dean, City Recorder

1. Informed the Council of the meeting schedule:
 - work session on Tuesday, August 30, 2011 at 6:00 p.m.
 - a work session was scheduled for Tuesday, September 6, 2011, however; there currently were no items for discussion. She stated she would keep them posted regarding that meeting.

- no meeting would take place on Tuesday, September 13, 2011 due to the Primary Election.
- a special session was scheduled for Tuesday, September 20, 2011.
- policy session on Tuesday, September 27, 2011.

2. Reported early voting would begin on Tuesday, August 30, 2011, on the third floor.

Valerie Claussen, Acting Community Development Director – informed the Council several letters of interest for the alternate Planning Commission vacancy position had been received by the August 15, 2011 deadline would be provided to them prior to the interviews during September.

There being no further business to come before the Council **Councilmember Shepherd moved to adjourn at 7:19 p.m., seconded by Councilmember Young. All voting AYE.**

**APPROVED AND ADOPTED
This 20th day of September, 2011**

/s/Don Wood, Mayor

ATTEST:

/s/Nancy R. Dean, City Recorder

I hereby certify that the foregoing represents a true, accurate, and complete record of the Clearfield City Council meeting held Tuesday, August 23, 2011.

/s/Nancy R. Dean, City Recorder