

CLEARFIELD CITY COUNCIL MEETING MINUTES
7:00 P.M. REGULAR SESSION
April 12, 2011

PRESIDING:	Don Wood	Mayor
PRESENT:	Marilyn Fryer	Councilmember
	Kathryn Murray	Councilmember
	Mark Shepherd	Councilmember
	Doyle Sprague	Councilmember
	Bruce Young	Councilmember
STAFF PRESENT:	Brian Brower	City Attorney
	Scott Hodge	Public Works Director
	Greg Krusi	Police Chief
	Tracy Heun	Community Services Director
	Bob Wylie	Administrative Services Director
	Stacy Millgate	Business License Official
	Nancy Dean	City Recorder
	Kim Read	Deputy City Recorder
EXCUSED:	Chris Hillman	City Manager
	Adam Lenhard	Community Development Dir.

VISITORS: Joy Brown – American Legion, Jennifer Isakson, Dan Wood

Mayor Wood informed the citizens present that if they would like to comment during Citizen Comments or the Public Hearings there were forms to fill out by the door.

Councilmember Murray conducted the Opening Ceremony.

APPROVAL OF THE MINUTES FROM THE MARCH 22, 2011 WORK SESSION, THE MARCH 22, 2011 REGULAR SESSION AND THE MARCH 23, 2011 WORK SESSION

Councilmember Young moved to approve the minutes from the March 22, 2011 work session, the March 22, 2011 regular session and the March 23, 2011 work session as written, seconded by Councilmember Fryer. All voting AYE.

CITIZEN COMMENTS

Jennifer Isakson, resident, explained a situation regarding her daughter who had been invited to a birthday party at the Aquatic Center. She stated she did receive a phone call from personnel at the Aquatic Center who apologized for the situation who then proceeded to state policy. She stated she had several suggestions which could be implemented to ensure the safety of all participants at birthday parties at the Aquatic Center.

Tracy Heun, Community Services Director, clarified the party that took place that day was not a scheduled party at the Aquatic Center, rather children were invited by the mother to swim as the activity for the party. Ms. Isakson expressed concern Aquatic Center staff was willing to keep a tally of participants entering the pool area for payment; however, once they were inside the pool area she believed staff didn't care about patrons. Mayor Wood believed the responsibility of the children invited to the party was up to whomever was sponsoring the birthday party.

Ms. Heun explained the policy regarding known participants for a scheduled party but pointed out this situation was not a scheduled party. Mayor Wood didn't believe it would be practical for the City to assume responsibility for the care and keeping of patrons to the Aquatic Center who are participating as a large group and referred Ms. Isakson to Ms. Heun to further discuss the issue and offer her suggestions. Ms. Heun emphasized it was the party's host responsibility to keep track of those attending the party at the facility.

Councilmember Murray believed communication needed to take place between Aquatic Center Staff and the organizer of the party or group using the facility. Ms. Heun responded a meeting with staff had taken place previous to the City Council meeting in which it was determined staff would be emphasizing responsibility for attendees of any party or group would be their sole responsibility and not staff at the Aquatic Center. Ms. Isakson and Ms. Heun left the meeting to further discuss Ms. Isakson's suggestions and whether any of those would be feasible for implementation.

Dan Wood, resident, reminded the Council of his previous participation during the Citizen Comment portion of meeting regarding the SR 193 extension and expressed appreciation for the City's efforts with additional signage and fencing to mitigate the neighborhood's concerns. He stated his purpose of tonight's discussion was regarding the recent explosion of the Bio-fuel business and the auto repair shop. He believed an opportunity might now be available to UDOT in changing the direction of the onramp adjacent to the neighborhood with the elimination of the businesses. He commented the City could suggest the option to UDOT to purchase the now vacant property in conjunction with the SR 193 extension.

Scott Hodge, Public Works Director, commented UDOT may have already negotiated a purchase price for the portion of the property needed for the extension based on the current design. Mayor Wood stated he made a note to discuss the issue with Randy Jefferies, UDOT project manager, regarding a possible redesign of the road extension in light of possible available property at this time.

APPROVAL OF ORDINANCE 2011-05 AMENDING TITLE 4, BUSINESS AND LICENSE REGULATIONS

City staff was recommending the following amendments to Title 4, Business and License Regulations: changes to the definition of a Sexually Oriented Business Employee as well as

modifying the Delinquent Date and Penalty provisions for Business and Rental Dwelling Licenses.

Councilmember Sprague moved to approve Ordinance 2011-05 amending Title 4, Business and License Regulations and authorize the Mayor's signature to any necessary documents, seconded by Councilmember Shepherd. The motion carried upon the following vote: Voting AYE – Councilmembers Fryer, Murray, Shepherd, Sprague and Young. Voting NAY – None.

APPROVAL OF ORDINANCE 2011-06 AMENDING THE CONSOLIDATED FEE SCHEDULE

Amendments were being proposed to the Consolidated Fee Schedule for modifying the Business License Penalty Provisions as well as the Building Permit Residential (Identical Plan) Review fees.

Councilmember Shepherd moved to approve Ordinance 2011-06 amending the Consolidated Fee Schedule and authorize the Mayor's signature to any necessary documents, seconded by Councilmember Murray. The motion carried upon the following vote: Voting AYE – Councilmembers Fryer, Murray, Shepherd, Sprague and Young. Voting NAY – None.

APPROVAL OF THE UPDATED WATER CONSERVATION PLAN FOR CLEARFIELD CITY

During 2001 Clearfield City approved a Water Conservation Plan as required by the Utah Water Conservation Plan Act (UC 73-10-32). Clearfield City was required to review and update its Water Conservation Plan every five years. The City staff had reviewed and updated the Water Conservation Plan as required. The Water Conservation Plan contained a basic summary of the current water system that served Clearfield and makes recommendations on water conservation for the community.

Councilmember Fryer moved to approve and adopt the Updated Water Conservation Plan and authorize the Mayor's signature to any necessary documents, seconded by Councilmember Young. All voting AYE.

APPROVAL OF RESOLUTION 2011R-04 ADOPTING A NEW CITY LOGO

The City desired to update its logo to better reflect the City's support of Hill Air Force Base and its related industries as well as the tremendous manufacturing presence located in the City. The current City logo had been in use since January of 2000.

Councilmember Fryer moved to approve Resolution 2011R-04 adopting the new City Logo and authorize the Mayor's signature to any necessary documents, seconded by Councilmember Shepherd. The motion carried upon the following vote: Voting AYE – Councilmembers Fryer, Murray, Shepherd, Sprague and Young. Voting NAY – None.

APPROVAL OF RESOLUTION 2011R-05 APPROVING A UTILITY REIMBURSEMENT AGREEMENT WITH UDOT (UTAH DEPARTMENT OF TRANSPORTATION)

UDOT was making preparations for the SR 193 extension project and the construction necessitated the relocation of City utilities. The agreement indicated that UDOT would reimburse Clearfield City for one hundred percent of the cost to relocate the facilities.

Councilmember Young moved to approve Resolution 2011R-05 approving a utility reimbursement agreement with UDOT and authorize the Mayor's signature to any necessary documents, seconded by Councilmember Sprague. The motion carried upon the following vote: Voting AYE – Councilmembers Fryer, Murray, Shepherd, Sprague and Young. Voting NAY – None.

APPROVAL OF A PROCLAMATION DECLARING APRIL 29, 2011 AS ARBOR DAY

Clearfield City would celebrate Arbor Day on Friday, April 29, 2011. The City supported all efforts to plant and protect trees within its boundaries because trees are valuable to the City's environment. Community Services Director, Tracy Heun, had requested the date of April 29, 2011, be officially declared "Arbor Day" in the City of Clearfield.

Councilmember Sprague moved to approve the Mayor's signature to the Proclamation officially declaring April 29, 2011 as "Arbor Day" in the City of Clearfield, seconded by Councilmember Fryer. All voting AYE.

APPROVAL OF A PROCLAMATION DECLARING THE WEEK OF JULY 10-16, 2011 AS CONTRACT MANAGEMENT WEEK IN CLEARFIELD CITY

An officer of the Utah Chapter of the National Contract Management Association approached the City requesting support of Contract Management Week by proclaiming the week of July 10-16, 2011 as Contract Management Week in Clearfield City. The Utah Chapter was comprised of 184 contracting professionals from Hill Air Force Base and defense companies located in Davis and Weber Counties.

Councilmember Murray inquired what a Contract Manager's job entailed. Nancy Dean, City Recorder, replied the work would be similar to what a City Recorder completed in the private sector providing procurement, tracking contracts, etc. Brian Brower, City Attorney, explained

many of the defense contractors located at Hill Air Force Base (HAFB) employ individuals to manage the many contracts associated with their work with the military.

Councilmember Fryer moved to approve the Mayor's signature to the Proclamation officially declaring the week of July 10-16, 2011 as Contract Management Week in Clearfield City, seconded by Councilmember Young. All voting AYE.

COMMUNICATION ITEMS:

Mayor Wood

1. Requested the councilmembers notify Nancy Dean, City Recorder, if they intended to attend the Arts Facility Assessment meeting scheduled for Wednesday, April 20, 2011 at 6:00 p.m.
2. Requested Council's input on invitees for the Davis Education Gala.
3. Reported he would be attending the Utah League of Cities and Towns conference beginning tomorrow, Wednesday, April 13, 2011 until Friday, April 15, 2011.

Councilmember Fryer – Reported she would be out of town on for the meetings scheduled for Tuesday, May 3, 2011 and Tuesday, May 10, 2011.

Councilmember Murray – nothing to report.

Councilmember Shepherd – Reported he would be out of town for the meeting scheduled for Tuesday, May 10, 2011.

Councilmember Sprague

1. Reported a new business, For Your Kitchen, would be relocating to 700 South in a new building near Domino's Pizza.
2. Expressed concern about restrooms being locked during soccer /baseball practice at city parks and suggested moving the date to keeping them unlocked earlier in the year to accommodate the participants.

Councilmember Young – nothing to report.

STAFFS' REPORTS:

Nancy Dean, City Recorder –reminded the Council of the following meetings:

- A budget work session was scheduled for Tuesday, April 19, 2011 at 6:00 p.m.
- She requested the councilmembers inform her of their plans to attend the Arts Feasibility work session on Wednesday, April 20, 2011 at 6:00 p.m.
- April 26, 2011 would be a regular policy session
- A work session was scheduled for May 3, 2011
- May 10, 2011 would be a regular policy session

There being no further business to come before the Council **Councilmember Shepherd moved to adjourn at 7:47 p.m., seconded by Councilmember Murray. All voting AYE.**

**APPROVED AND ADOPTED
This 26th day of April, 2011**

/s/Don Wood, Mayor

ATTEST:

/s/Nancy R. Dean, City Recorder

I hereby certify that the foregoing represents a true, accurate, and complete record of the Clearfield City Council meeting held Tuesday, April 12, 2011.

/s/Nancy R. Dean, City Recorder